

**BUREAU OF STREET SERVICES  
TRAVEL AUTHORITY**

2002-03 Amount	Auth. No.	Trip Category Trip-Location-Date	2003-04 Amount	Auth. No.
<b>A. Conventions</b>				
\$ - *	1	1. American Public Works Association San Diego, CA	\$ - *	1
<u>- *</u>	<u>1</u>	2. International Association of Structural Movers	<u>- *</u>	<u>1</u>
<u>\$ -</u>	<u>2</u>	<b>TOTAL CONVENTION TRAVEL</b>	<u>\$ -</u>	<u>2</u>
<b>B. Business</b>				
\$ - *	1	3. Asphalt Recycling and Reclaiming Association Las Vegas, NV	\$ - *	1
- *	1	4. International Society of Arboriculture (Annual Meeting) Baltimore, MD	- *	1
- *	1	5. California Code Enforcement Corporation (Annual Meeting) Sacramento, CA	- *	1
- *	1	6. Micropavers User's Conference Tacoma, WA	- *	1
- *	2	7. Right of Way Federal Advisory Committee Washington, DC and San Francisco, CA	- *	2
- *	1	8. Asphalt Technology Conference Las Vegas, NV	- *	1
- *	1	9. Annual Forestry Manager Conference Santa Cruz, CA	- *	1
- *	1	10. American Society of Landscape Architects Conference St. Louis, MO	- *	1
- *	1	11. Pro Bike/Pro Walk Conference Philadelphia, PA	- *	1
- *	1	12. 3-1-1 Call Center Program Dallas, TX	- *	1
- *	1	13. Transportation and Finance Meeting Scottsdale, AZ	- *	1

**BUREAU OF STREET SERVICES  
TRAVEL AUTHORITY**

2002-03 Amount	Auth. No.	Trip Category Trip-Location-Date	2003-04 Amount	Auth. No.
<b>B. Business (Continued)</b>				
\$ - *	1	14. Pacific Coast Asphalt Conference Reno, NV	\$ - *	1
- *	1	15. Tree Root Symposium Davis, CA	- *	1
- *	1	16. OSHA Confined Space Training La Jolla, CA	- *	1
<u>\$ -</u>	<u>15</u>	<b>TOTAL BUSINESS TRAVEL</b>	<u>\$ -</u>	<u>15</u>
<u>\$ -</u>	<u>17</u>	<b>TOTAL TRAVEL EXPENSE ACCOUNT</b>	<u>\$ -</u>	<u>17</u>

\* Trip authorized but not funded.

**DEPARTMENT OF RECREATION AND PARKS  
TRAVEL AUTHORITY**

2002-03 Amount	Auth. No.	Trip Category Trip-Location-Date	2003-04 Amount	Auth. No.
		A. <b>Conventions</b>		
\$       -	-	1.   None	\$       -	-
<u>          </u>	<u>      </u>		<u>          </u>	<u>      </u>
\$       -	-	TOTAL CONVENTION TRAVEL	\$       -	-
<u>          </u>	<u>      </u>		<u>          </u>	<u>      </u>
		B. <b>Business</b>		
\$       -	-	2.   None	\$       -	-
<u>          </u>	<u>      </u>		<u>          </u>	<u>      </u>
\$       -	-	TOTAL BUSINESS TRAVEL	\$       -	-
<u>          </u>	<u>      </u>		<u>          </u>	<u>      </u>
<u>          </u>	<u>      </u>	TOTAL TRAVEL EXPENSE ACCOUNT	<u>          </u>	<u>      </u>
<u>          </u>	<u>      </u>		<u>          </u>	<u>      </u>

**DEPARTMENT OF TRANSPORTATION  
TRAVEL AUTHORITY**

2002-03 Amount	Auth. No.	Trip Category Trip-Location-Date	2003-04 Amount	Auth. No.
		A. <b>Conventions</b>		
\$       -	-	1.    None	\$       -	-
<u>          </u>	<u>          </u>		<u>          </u>	<u>          </u>
\$       -	-	TOTAL CONVENTION TRAVEL	\$       -	-
<u>          </u>	<u>          </u>		<u>          </u>	<u>          </u>
		B. <b>Business</b>		
\$    7,973	9	2.    To be designated	\$       -	-
<u>          </u>	<u>          </u>		<u>          </u>	<u>          </u>
\$    7,973	9	TOTAL BUSINESS TRAVEL	\$       -	-
<u>          </u>	<u>          </u>		<u>          </u>	<u>          </u>
<u>          </u>	<u>          </u>	TOTAL TRAVEL EXPENSE ACCOUNT	<u>          </u>	<u>          </u>
<u>          </u>	<u>          </u>		<u>          </u>	<u>          </u>

## TREASURER TRAVEL AUTHORITY

2002-03 Amount	Auth. No.	Trip Category Trip-Location-Date	2003-04 Amount	Auth. No.
<b>A. Conventions</b>				
\$ -	*	1. Government Finance Officers Association (GFOA), Philadelphia, Pennsylvania, June 2001	\$ -	-
-	*	2. California Municipal Treasurers' Association Concord, California, April 2001	-	-
-	*	3. Municipal Treasurers' Association, U.S. & Canada San Diego, California, August 2000	-	-
-	*	4. California Society of Municipal Finance Officers, San Francisco, California, February 2001	-	-
-	*	5. National Association of Securities Professionals (NASP), Atlanta, Georgia, June 2001	-	-
<u>          </u>	<u>          </u>		<u>          </u>	<u>          </u>
<u>\$ -</u>	<u>-</u>	<b>TOTAL CONVENTION TRAVEL</b>	<u>\$ -</u>	<u>-</u>
<b>B. Business</b>				
\$ 2,510	*	6. Union Bank of California, Securities Lending Audit San Francisco, CA, April 2001	\$ -	-
<u>          </u>	<u>          </u>		<u>          </u>	<u>          </u>
<u>\$ 2,510</u>	<u>3</u>	<b>TOTAL BUSINESS TRAVEL</b>	<u>\$ -</u>	<u>-</u>
<u>\$ 2,510</u>	<u>3</u>	<b>TOTAL TRAVEL EXPENSE ACCOUNT</b>	<u>\$ -</u>	<u>-</u>

\*Trip authorized but not funded.

## ZOO DEPARTMENT TRAVEL AUTHORITY

2002-03 Amount	Auth. No.	Trip Category Trip-Location-Date	2003-04 Amount	Auth. No.
		A. <b>Conventions</b>		
\$       -	-	1.    None	\$       -	-
\$       -	-	TOTAL CONVENTION TRAVEL	\$       -	-
		B. <b>Business</b>		
\$       -	-	2.    None	\$       -	-
\$       -	-	TOTAL BUSINESS TRAVEL	\$       -	-
<u>\$       -</u>	<u>-</u>	TOTAL TRAVEL EXPENSE ACCOUNT	<u>\$       -</u>	<u>-</u>



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2003-04

**Contractual Services**

## SUMMARY OF 2003-04 CONTRACTUAL SERVICES

The following is a consolidated presentation of the services and equipment rentals to be financed in the Contractual Services Account of various City departments and bureaus for Fiscal Year 2003-04. The contractual services included in each departmental budget are detailed in the attached schedules under the programs which they support.

This presentation does not include contractual services for Cultural Affairs - Cultural Grants, Festivals and Other Events. A detailed list of these contracts is included in Section 2, Part II of the 2003-04 Proposed Budget.

<b>Department/Bureau</b>	<b>Contractual Services</b>
Aging	\$ 2,872,845
Animal Services	99,180
Building and Safety	899,256
City Administrative Officer	521,516
City Attorney	1,057,169
City Clerk	393,453
Commission for Children, Youth, and Their Families	230,152
Commission on the Status of Women	23,405
Community Development	1,540,059
Controller	1,481,068
Convention Center	2,819,688
Council	472,603
Cultural Affairs	797,325
Disability	315,400
El Pueblo de Los Angeles	376,500
Emergency Preparedness	5,040
Employee Relations Board	75,000
Environmental Affairs	298,000
Ethics Commission	290,115
Finance	1,799,195
Fire	2,376,764
General Services	11,657,546
General Services - Sewer Construction and Maintenance Fund	13,051
Housing Department	3,450,016
Human Relations Commission	62,007
Information Technology Agency	16,059,917
Library	3,028,500
Mayor	142,600
Neighborhood Empowerment	481,500
Personnel	18,453,665
Planning	966,971
Police	8,784,135
Public Works	
Board Office	10,040,475
Contract Administration	137,013
Engineering	1,541,505
Engineering - Sewer Construction and Maintenance Fund	749,773
Financial Management and Personnel Services	95,770
Sanitation	5,576,161
Sanitation - Sewer Construction and Maintenance Fund	28,181,958
Street Lighting	466,400
Street Services	20,285,361
Recreation and Parks	4,272,703
Transportation	15,458,112
Treasurer	321,836
Zoo	1,182,800
 Total Contractual Services	 \$ <u>170,121,330</u>





**DEPARTMENT OF AGING  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Nutrition and Social Services - EG0201</b>	
1. Lease/rental of duplicating equipment.....	\$ 10,388
2. Informational materials for Older Americans Month.....	5,000
3. Mandatory lease of employee parking facilities.....	9,247
4. Parking validations.....	3,253
5. Adult Day Support Centers.....	1,115,857
6. Home-Delivered Meals for Seniors .....	1,598,845
7. Thomas Senior Multipurpose Center & OASIS Program.....	88,000
<b>Nutrition and Social Services Total</b>	<b>\$ 2,830,590</b>
<b>Employment Services - EG0202</b>	
8. Lease/rental of duplicating equipment.....	\$ 4,265
9. Mandatory lease of employee parking facilities.....	2,564
10. Parking validations.....	975
<b>Employment Services Total</b>	<b>\$ 7,804</b>
<b>General Administration and Support - EG0250</b>	
11. Lease/rental of duplicating equipment.....	\$ 12,299
12. Mandatory lease of employee parking facilities.....	13,554
13. Parking validations.....	3,572
14. Family Caregiver Support Program Contracts.....	5,026
<b>General Administration and Support Total</b>	<b>\$ 34,451</b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ 2,872,845</b>

**DEPARTMENT OF ANIMAL SERVICES  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Field Operations - AA0601</b>	
1. Pager Rental.....	\$ 2,400
2. Shooting Range Rental.....	700
<b>Field Operations Total</b>	<b>\$ 3,100</b>
<b>Shelter Operations - AA0602</b>	
3. Photocopier Rental (8).....	\$ 32,095
4. Uniform Cleaning Service.....	25,000
5. Medical Waste Disposal Service.....	7,200
6. Safe Maintenance.....	1,000
7. Biohazard Disposal Service.....	1,250
8. Vermin Extermination Service.....	8,400
<b>Shelter Operations Total</b>	<b>\$ 74,945</b>
<b>General Administration and Support - AA0650</b>	
9. Photocopier Rental (3).....	\$ 12,035
10. License Referral Fees.....	1,500
11. Tape Back-Up Storage Service.....	1,000
12. Cellular Phone Service.....	6,600
<b>General Administration and Support Total</b>	<b>\$ 21,135</b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ 99,180</b>

**BUILDING AND SAFETY DEPARTMENT  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Engineering Plan Checking - BA0801</b>	
1. Microfilming of construction plans.....	\$ 110,561
<b>Engineering Plan Checking Total</b>	<b>\$ 110,561</b>
<b>Licensing, Testing and Material Control - BA0803</b>	
2. Contract for calibration of Mechanical Testing Laboratory test instruments.....	\$ 18,904
3. Testing of materials by independent testing agencies.....	2,864
<b>Licensing, Testing and Material Control Total</b>	<b>\$ 21,768</b>
<b>Conservation of Existing Structures and Mechanical Devices - BA0804</b>	
4. Title Search - Funds to obtain services to conduct title searches for use in the Contract Demolition Program.....	\$ 58,433
5. Contract for research of property records.....	12,030
<b>Conservation of Existing Structures and Mechanical Devices Total</b>	<b>\$ 70,463</b>
<b>Technical Support - BA0849</b>	
6. Optical scanning maintenance contract.....	\$ 71,796
7. Mainframe programming.....	94,775
8. Q-Matic system maintenance.....	67,430
<b>Technical Support Total</b>	<b>\$ 234,001</b>
<b>General Administration and Support - BA0850</b>	
9. Maintenance contract for Departmental Automated File System equipment.....	\$ 314,500
10. Service contract for remittance control machines.....	12,603
11. Mechanical Testing Laboratory janitorial services contract.....	8,593
12. Contract for service on cellular phones.....	45,267
13. Credit card processing service.....	81,500
14. As-needed authority to hire temporary staff in response to declared emergencies. Such staff are to be hired only in response to a declared emergency, if needed, and once funding is secured through the Federal Emergency Management Agency (FEMA) or other source.....	-
<b>Technical Support Total</b>	<b>\$ 462,463</b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ 899,256</b>

**CITY ADMINISTRATIVE OFFICER  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Budget and Capital Programming - FC1001</b>	
1. Contract for general financial advisor for the Debt Administration Program.....	\$ 105,000
2. Contract for BRASS maintenance and license fee.....	56,000
3. Contract for BRASS reports and enhancements.....	20,000
4. Maintenance of SBFS module of BRASS.....	21,000
5. Undesignated.....	25,000
<b>Budget and Capital Programming Total</b>	<b>\$ 227,000</b>
<b>Management Services - FC1002</b>	
6. Contract for actuarial and consulting services for the risk management function.	\$ 168,400
<b>Management Services Total</b>	<b>\$ 168,400</b>
<b>Employee Relations - FC1003</b>	
7. Contract for actuarial and consulting services for retirement and employee benefit studies.....	\$ 50,000
8. Contracts for employee factfinders and/or arbitrators.....	40,000
<b>Employee Relations Total</b>	<b>\$ 90,000</b>
<b>General Administration and Support - FC1050</b>	
9. Lease and maintenance of photocopiers.....	\$ 36,116
<b>General Administration and Support Total</b>	<b>\$ 36,116</b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ 521,516</b>

**CITY ATTORNEY  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Criminal Prosecution - AB1201</b>	
1. Photocopier rental.....	\$ 177,500
2. Tobacco Enforcement Program (DHS contract).....	140,000
3. Victim-Witness Assistance Grant Program audit.....	7,000
4. Special Emphasis Victim Assistance Grant Program audit.....	1,300
<b>Criminal Prosecution Total</b>	<b>\$ 325,800</b>
<b>Civil Representation - FD1202</b>	
5. Photocopier rental.....	\$ 88,164
6. Real estate tracking system (Data Quik).....	3,200
7. Claims management system maintenance.....	13,000
<b>Civil Representation Total</b>	<b>\$ 104,364</b>
<b>General Administration and Support - FD1250</b>	
8. Photocopier rental.....	\$ 35,105
9. Automated legal research (LEXIS-NEXIS).....	516,900
10. Law Firm Bill Auditing.....	25,000
11. Temporary Paralegal Services.....	45,000
12. Columbia Ultimate Business Systems Maintenance.....	5,000
<b>General Administration and Support Total</b>	<b>\$ 627,005</b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ 1,057,169</b>

**CITY CLERK  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Council and Public Services - FB1401</b>	
1. Photocopier rental (6).....	\$ 95,027
2. Composer maintenance.....	11,059
3. Foreign language interpreters.....	15,000
4. On-Line Council file system.....	65,000
<b>Council and Public Services Total</b>	<b>\$ 186,086</b>
<b>Property Ownership Records - FI1404</b>	
5. Photocopier rental (2).....	\$ 9,115
6. Real estate directories.....	3,689
7. Microfilm reader maintenance.....	9,470
8. Microfilm of property ownership records.....	107,338
9. TICOR title research.....	25,104
10. Microfilm subscription for Building and Safety Department records.....	3,000
11. BID accounting software package maintenance	10,000
<b>Property Ownership Records Total</b>	<b>\$ 167,716</b>
<b>Records Management - FI1405</b>	
12. Photocopier rental (2).....	\$ 4,541
13. Storage of City records.....	1,700
14. Warehouse equipment maintenance.....	1,400
<b>Records Management Total</b>	<b>\$ 7,641</b>
<b>General Administration and Support - FF1450</b>	
15. Photocopier rental (3).....	\$ 9,793
16. Equipment maintenance.....	7,637
17. Miscellaneous maintenance contracts.....	14,580
<b>General Administration and Support Total</b>	<b>\$ 32,010</b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ 393,453</b>

**COMMISSION FOR CHILDREN, YOUTH AND THEIR FAMILIES  
 DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Commission for Children, Youth and Their Families - EF2701</b>	
1. Copier rental.....	\$ 25,000
2. Training for Neighborhood Network 4Kids participants.....	2,000
3. Cell phones and pagers.....	7,000
4. Joy Picus Administration.....	196,152
<b>Commission for Children, Youth and Their Families Total</b>	<b>\$ 230,152</b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ 230,152</b>



**COMMISSION ON STATUS OF WOMEN  
 DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Commission on Status of Women - EF2001</b>	
1. Photocopier rental.....	\$ 3,205
2. Young Women At Risk (YWAR) trainer/evaluator.....	<u>20,200</u>
<b>Commission on Status of Women Total</b>	<u>\$ 23,405</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 23,405</u></u>

**COMMUNITY DEVELOPMENT DEPARTMENT  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
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**Block Grant Administration - BC2201**

1. Rental of photocopier.....	\$ 40,000
2. Lease purchase of inserter.....	8,400
3. Graphics services.....	8,984
4. Offsite data storage.....	1,000
5. Messenger service .....	1,500
6. Moving service.....	9,000
7. Specialized training programs.....	15,325
8. Security services.....	102,232
9. IBM RS/6000 hardware maintenance.....	4,200
10. SYSBASE software maintenance.....	6,000
11. AIX UNIX operating system maintenance.....	3,000
12. Power Builder upgrade subscription renewal.....	2,785
13. Power Builder Enterprise annual support.....	2,000
14. ER Win annual maintenance.....	1,785
15. Novell Netware annual node maintenance.....	8,535
16. Novell Group Wise annual maintenance.....	10,400
17. Corel Perfect Office node maintenance.....	28,520
18. Address labeler lease.....	4,500
19. Antivirus software license.....	1,550
20. Rational Rose programming license.....	660
21. 1 MapObjects annual maintenance (1-Stop).....	2,070
22. 1 MapObjects IMS annual maintenance (1-Stop).....	2,080
23. 1 MapObjects IMS technical support (1-Stop).....	4,160
24. 5 Cold Fusion Studio maintenance (Bridges).....	775
25. 1 DBAritsan maintenance.....	300
26. 3 SQL Navigator maintenance.....	1,500
27. 1 SQL Lab Xpert maintenance.....	600
28. 1 ArcView technical assistance and upgrade.....	535
29. 1 ArcView maintenance.....	349
30. 1 Computer - IBM RS/6000 annual maintenance.....	1,900
31. 1 Training - departmental (computer-based).....	5,950
32. 1 Website Development Contractor.....	40,000
33. Novell ZenWorks maintenance.....	2,800
34. Gold Support for E3500 (ISIS Database/Firewall server).....	21,672
35. Gold Support for E450 (ISIS product./develop. Web application).....	10,807
36. Gold Support for 1000 Storage (database server components)	5,694
37. Premier Direct assist support for Veritas Backup (Tier 1 ISIS Web server).....	46
38. Premier Direct assist support for Veritas Backup (Tier 2 ISIS DB server).....	364

**COMMUNITY DEVELOPMENT DEPARTMENT  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Block Grant Administration - BC2201 (Continued)</b>	
39. Premier Direct assist support for Veritas Backup Oracle DB Ext.....	3,638
40. Premier Direct assist support for Veritas Volume Manager.....	3,106
41. Oracle Enterprise Edition Silver Support (ISIS).....	1,600
42. Oracle Diagnostic Management Pack Silver Support (ISIS).....	1,100
43. Oracle Tuning Management Pack Silver Support (ISIS).....	1,100
44. Planet Web Server Enterprise Edition maintenance (ISIS prod./develop.).....	2,220
45. Web Trends Log Analyzer Upgrade.....	250
46. VeriSign-SSL Certificate (ISIS).....	1,594
47. PVCS Five User maintenance.....	680
48. CDD Internal Application Development Contract Programmer (ISIS).....	135,000
49. ColdFusion server, Enterprise Edition maintenance.....	6,464
50. ColdFusion Studio 2 yr. subscription.....	421
51. DB Aritsan-2 Platform.....	864
52. DB Aritsan-Single Platform.....	432
53. DB Aritsan Change Manager.....	648
54. ESRI Route Map Data Pack.....	2,592
55. Oracle Products Silver Support.....	70,400
56. Gold Support for Veritas Volume Manager.....	2,255
57. Jrun Server Enterprise 2 yr. subscription / CPU.....	2,155
58. Jrun Studio 2 yr. subscription.....	211
59. Lecco SQL Expert Developer Edition.....	1,866
60. Lecco SQL Expert Professional Edition.....	367
61. Oracle 8I-Enterprise (4-400mhz CPU license).....	35,748
62. Oracle 8I-Enterprise (4-450mhz CPU license).....	40,284
63. Oracle 8I-Workgroup (concurrent network license).....	1,361
64. PVCS Support.....	1,469
65. Rational Rose 2001 Enterprise (floating).....	1,321
66. SQL-Programmer-Oracle.....	1,620
67. SQL-Programmer-Sybase.....	270
68. Veritas NetBackup, DataCenter, UNIX, Client License, Premier Support.....	138
69. Gold Support for Alteon Switch.....	6,546
70. Gold Support for D1000 E420R.....	3,261
71. Gold Support for D130 E420R.....	852
72. Gold Support for E3500's CPU.....	1,759
73. Gold Support for E420R.....	9,200
74. iSD-SSL Accelerator - Premium (24 x 7) Support.....	2,000
<b>Block Grant Administration Total</b>	<b>\$ 706,770</b>

**COMMUNITY DEVELOPMENT DEPARTMENT  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Training and Job Development - EB2202</b>	
75. Rental and maintenance of photocopiers.....	\$ 70,000
76. Graphics services.....	3,500
77. PIC marketing program.....	160,623
78. Rental of water coolers.....	2,712
<b>Training and Job Development Total</b>	<b>\$ 236,835</b>
<b>Human Services - EG2203</b>	
79. Rental and maintenance of photocopier.....	38,212
80. Advisory board/contract agency training.....	5,000
81. Consultants--architectural services.....	10,000
82. Professional grant writers.....	15,000
83. Graphics services.....	2,000
84. Chinatown Service Center.....	25,800
85. El Rescate.....	45,000
86. Day Laborer Program.....	329,734
87. Venice Family Clinic.....	50,000
<b>Human Services Total</b>	<b>\$ 520,746</b>
<b>Financial Management - EB2204</b>	
88. Rental of photocopiers.....	\$ 11,600
89. Auditor related services.....	25,000
<b>Financial Management Total</b>	<b>\$ 36,600</b>
<b>Economic Development - EA2205</b>	
89. Rental of photocopier.....	\$ 25,000
90. Graphics services.....	2,220
<b>Economic Development Total</b>	<b>\$ 27,220</b>
<b>General Administration and Support - EB2250</b>	
90. Rental of photocopiers.....	\$ 8,357
91. Specialized training programs.....	3,531
<b>General Administration and Support Total</b>	<b>\$ 11,888</b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ 1,540,059</b>

**CONTROLLER  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Accounting for City Funds - FF2601</b>	
1. Copy machines Lease.....	\$ 35,000
2. Agreement for FMIS Maintenance, Enhancements and Emergency Services.....	98,500
3. Troy 540 MICR Printers Maintenance.....	10,500
4. Hi-Tech Systems Maintenance of (MCDM) Program.....	2,000
5. Moore Business Forms.....	31,151
6. Consultant for CRA audits.....	70,000
7. Compliance Audit Special Advisory Team Expert Support.....	20,000
8. Auditing Continuing Professional Education Requirement.....	52,376
9. Recall Data Storage.....	2,700
10. GASB 34 Consulting Services.....	50,000
11. GASB 34 Implementation.....	25,000
12. Audit Outside Audit Resources.....	500,000
13. Standard Register (W-2 Statement, 1099-R and 1099 Misc).....	14,841
14. Payroll System Replacement.....	<u>569,000</u>
<b>Accounting for City Funds Total</b>	<u>\$ 1,481,068</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 1,481,068</u></u>

## CONVENTION CENTER DETAIL OF CONTRACTUAL SERVICES ACCOUNT

Program/Code/Description	2003-04 Contract Amount
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### Convention and Exhibition Center - EA4801

1. Asbestos assessment per OSHA ruling; to assess pollution in work environment.....	\$	3,000
2. Audio-Video rental.....		2,000
3. Blueprint and transparencies, etc.....		4,000
4. Maintenance of 13 packaged air conditioning units at North Hall		
5. Preventive maintenance of Safety and HVAC Systems.....		45,000
6. Carpet repair.....		4,000
7. HVAC Pneumatic Controls-maintenance and replacement.....		5,000
8. Custodial services.....		1,183,418
9. Escalator and elevator maintenance.....		175,000
10. Equipment rental, manlifts, compressors, scissor lifts, electric carts, trucks for shows.....		23,000
11. Fire-life safety system inspection tests and maintenance.....		69,000
12. Kitchen equipment/service repair.....		1,000
13. Landscaping gardening service.....		90,000
14. Chillers, fan and air distribution maintenance.....		35,000
15. Parking facility equipment and maintenance (locksmith, cash register, gates).....		7,500
16. Propane dispensing station maintenance.....		1,000
17. Rubbish removal.....		110,000
18. Telecommunications service.....		450,000
19. Telecommunications switch maintenance.....		62,820
20. Copier rentals and supplies.....		40,000
21. Base/hand radio repair.....		3,000
22. Building repairs (North Hall front entry, freight, crash and exit doors).....		20,850
23. Electrical switch preventive maintenance.....		7,500
24. Pest control.....		5,500
25. Exteriors masonry caulking.....		3,000
26. Epoxy injection - main floor sheer wall.....		3,000
27. Keynote Consulting Software Support and Maintenance.....		12,000
28. Event management systems maintenance.....		17,000
29. Street lighting maintenance.....		7,000
30. Graffiti removal.....		4,000
31. Lobby towers maintenance and glass cleaning.....		85,850
32. Fire/freight door testing.....		8,000
33. Glass replacement.....		6,000
34. Moveable wall service/repair.....		3,000
35. Automated sign maintenance.....		20,000
36. Interior/exterior graphics.....		2,000

## CONVENTION CENTER DETAIL OF CONTRACTUAL SERVICES ACCOUNT

Program/Code/Description	2003-04 Contract Amount
<b>Convention and Exhibition Center (Continued)</b>	
37. Acoustic wall panel repair/replacement.....	\$ 1,100
38. Concrete asphalt repair and maintenance.....	2,000
39. Terrazzo repairs.....	3,800
40. Roof maintenance and repair.....	4,000
41. Concrete imaging service.....	1,500
42. Traffic Control.....	10,000
43. Ungerboeck training and customized modifications.....	18,000
44. Novacoast Security Assessment.....	3,000
45. Video system and door monitoring system maintenance.....	8,000
46. Propane fuel replacement costs.....	18,000
47. Colortran lighting controls and maintenance.....	10,000
48. Best uninterrupted power supply for fire, life safety system.....	5,000
49. Automatic doors service contract.....	5,500
50. Relamping service contract.....	7,500
51. Customer service cash register maintenance.....	4,000
52. Color copier lease for the Business Center.....	1,000
53. MAPCON automated building maintenance system support.....	5,000
54. Air duct cleaning.....	10,000
55. Compactor maintenance repair.....	4,500
56. Fiber optic system maintenance.....	15,000
57. Interior landscaping.....	7,500
58. Pump and sewage ejector repair.....	5,000
59. Architectural and engineering services.....	38,000
60. Telephone call collection software maintenance system.....	5,500
61. Kronos timekeeping system.....	6,200
62. Novell Netware maintenance.....	4,000
63. Door paint.....	25,000
64. Watertreatment service of cooling towers.....	26,250
65. Clean tube steel in towers.....	26,250
66. Sarcom Firewall maintenance.....	3,650
67. Electrical part disposal.....	12,000
<b>Convention and Exhibition Center Total</b>	<u>\$ 2,814,688</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 2,814,688</u></u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 2,819,688</u></u>

**COUNCIL  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2002-03 Contract Amount
<b>Legislation and Policy Determination - FB2801</b>	
1. Undesignated.....	\$ 472,603
<b>Legislation and Policy Determination Total</b>	<u>\$ 472,603</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 472,603</u></u>



**CULTURAL AFFAIRS DEPARTMENT  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>ARTS AND CULTURAL FACILITIES AND SERVICES TRUST FUND (FUND 480)</b>	
<b>City Arts - DA3001</b>	
1. Kiln Operator.....	\$ 25,500
2. Expert services (theater support staffing, broadcast engineer, fine art insurance)....	348,175
3. McGroarty caretaking services.....	24,670
4. Musicians' Union Trust Fund.....	52,500
5. Equipment Rental.....	12,900
6. Technical support services - Festivals/Special Events.....	<u>45,500</u>
<b>City Arts Total</b>	<u>\$ 509,245</u>
<b>Public Arts - DA3003</b>	
7. Expert services (Peer panels, workshops, monitoring).....	\$ 12,000
8. Art Appraisal Services.....	65,000
9. Contractual services for City Art Collection storage area.....	<u>62,560</u>
<b>Public Arts Total</b>	<u>\$ 139,560</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT (FUND 480)</b>	<u><u>\$ 648,805</u></u>
<b>ARTS DEVELOPMENT FEE TRUST FUND (FUND 516)</b>	
<b>Public Arts - DA3003</b>	
1. Expert services (regional and cultural grant/peer panels, workshops, monitoring)	<u>\$ 24,000</u>
<b>Public Arts Total</b>	<u>\$ 24,000</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT (FUND 516)</b>	<u><u>\$ 24,000</u></u>
<b>GENERAL FUND (FUND 100)</b>	
<b>City Arts - DA3001</b>	
1. Theater Maintenance Services - Waste Removal.....	<u>\$ 7,200</u>
<b>City Arts Total</b>	<u>\$ 7,200</u>
<b>Architectural Design/Historic Preservation - DA3004</b>	
2. Watts Towers - Deferred Maintenance.....	<u>\$ 117,320</u>
<b>Architectural Design/Historic Preservation Total</b>	<u>\$ 117,320</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT (FUND 100)</b>	<u><u>\$ 124,520</u></u>
<b>GRAND TOTAL CONTRACTUAL SERVICES ALL FUNDS</b>	<u><u>\$ 797,325</u></u>

\*Theater Maintenance Services were previously provided for by the Arts and Cultural Facilities and Services Trust Fund (Fund 480). Watts Towers deferred maintenance was previously provided for by the Arts Development Fee Trust Fund (Fund 516). These services will be paid for by the General Fund beginning in the 2001-2002 fiscal year.

**DEPARTMENT ON DISABILITY  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Department on Disability - EF6501</b>	
1. Disabled Employee Assistance.....	\$ 115,000
2. Resource Developer.....	20,000
3. Living Independently in Los Angeles.....	100,000
4. Contract for heavy-duty copier.....	20,400
5. Studies for AIDS program*.....	<u>\$ 60,000</u>
<b>Department on Disability Program Total</b>	<u>\$ 315,400</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 315,400</u></u>

\* Funded by the Community Development Block Grant

**EL PUEBLO DE LOS ANGELES HISTORIC MONUMENT  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>El Pueblo - DB3301</b>	
1. Pest control services.....	\$ 5,500
2. Alarm monitoring services.....	2,000
3. Air conditioning repair and maintenance services.....	5,000
4. Pagers.....	1,000
5. Lease and maintenance of copier machine.....	5,000
6. Refuse collection services.....	35,000
7. Elevator repair and maintenance services.....	11,000
8. Artifacts conservation services.....	2,000
9. Archeological monitoring services.....	5,000
10. Computer repair and maintenance services.....	3,000
11. Safe maintenance.....	500
12. Uniform rental service.....	5,000
13. Security guard services.....	296,580
<b>El Pueblo Total</b>	<u>\$ 376,580</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 376,580</u></u>

**EMERGENCY PREPAREDNESS DEPARTMENT  
 DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Emergency Preparedness - AL3501</b>	
1. Lease and maintenance of photocopiers.....	\$ 5,040
<b>Emergency Preparedness Total</b>	<u>\$ 5,040</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 5,040</u></u>

**EMPLOYEE RELATIONS BOARD  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Employee Relations - FC3601</b>	
1. Photocopy machine rental.....	\$ 3,000
2. Hearing officers.....	51,000
3. Hearing reporter and transcription services.....	<u>21,000</u>
<b>Employee Relations Total</b>	<b>\$ <u>75,000</u></b>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<b>\$ <u><u>75,000</u></u></b>

**ENVIRONMENTAL AFFAIRS DEPARTMENT  
DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	Proposed 2003-04 Contract Amount
<b>Land and Materials Management - BL3703</b>	
1. Lease/purchase and maintenance of photocopy equipment and field equipment*.....	\$ 10,000
2. Engineering and other solid waste expertise to support the Local Enforcement Agency*.....	55,000
3. CEQA consultant*.....	<u>5,000</u>
<b>Land and Materials Management Total</b>	<u>\$ 70,000</u>
<b>Water Resources Management - BL3702</b>	
* 4. Gardens for Schools**.....	<u>\$ 100,000</u>
<b>Water Resources Management</b>	<u>\$ 100,000</u>
<b>General Administration and Support - EG0250</b>	
5. Lease/purchase and maintenance of photocopy equipment.....	\$ 10,000
6. Consultant services for hazardous waste management related to Stormwater and Wastewater Consent Decree**.....	115,000
7. Computer Maintenance.....	<u>3,000</u>
<b>General Administration and Support Total</b>	<u>\$ 128,000</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 298,000</u></u>

\* General Fund to be reimbursed from Local Enforcement Agency Program Fees - Total \$70,000

\*\* 2/3 Sewer Construction and Maintenance Fund; 1/3 Stormwater Pollution Abatement Fund - Total \$115,000

\*\*\*Transfer from GCP

**CITY ETHICS COMMISSION  
 DETAIL OF CONTRACTUAL SERVICES ACCOUNT**

Program/Code/Description	2003-04 Contract Amount
<b>Governmental Ethics Program - FN1701</b>	
1. Photocopier rental.....	\$ 7,155
2. High speed photocopier rental.....	26,460
3. Charter mandated special prosecutor.....	250,000
4. Legal research equipment rental (LEXIS).....	<u>6,500</u>
<b>Governmental Ethics Program Total</b>	<u>\$ 290,115</u>
<b>TOTAL CONTRACTUAL SERVICES ACCOUNT</b>	<u><u>\$ 290,115</u></u>