

**Measure W – Safe, Clean Water Program  
Administrative Oversight Committee (AOC)  
Meeting Minutes**

Thursday, January 13, 2022

Members Present: Matthew W. Szabo, City Administrative Officer, Chair (CAO)  
Raphael Prieto, Chief Legislative Analyst (CLA)  
Rebecca Rasmussen, Office of the Mayor (MO)

Staff Present: Sarai Bhaga, City Administrative Office (CAO)  
Jessica Quach, City Administrative Office (CAO)

The meeting was called to order at 11:05 AM.

1. General Public Comment, Multiple Agenda Item Comment

Public comment held.

2. Approval of the Minutes from prior meeting on December 16, 2021

**Action:** Approved

3. Discussion and Possible Action: Status update by Departments

Staff from the Bureau of Sanitation (BOS) provided updates on the Municipal and Regional Programs. The Bureau submitted the annual report for the Municipal Program to Los Angeles County (County) and received funding in the amount of \$36.3 million in December. The Bureau received the first year of funds for Round One projects and has submitted addendums to the County for the second year of funding. Quarterly reports for Round One projects are due February 15, 2022. Round Two transfer agreements, including the Bureau of Street Service's (BSS) Broadway-Manchester Multi-Modal Green Street Project (Broadway-Manchester), have been approved by the Board of Public Works and are pending approval from the Mayor's Office. The Bureau of Engineering has completed design for the Ballona Creek Project and will go to bid and award soon. Round Three discussions are currently taking place. All projects, except the Wilmington Anaheim Project, have met the threshold for consideration by the Watershed Area Steering Committee. The Bureau will resubmit the Wilmington Anaheim project to the Committee for Round Four. Round Four projects will be presented to the Committee in May.

The Bureau plans to submit the Ballona Creek Project and five low-flow diversion projects for the 2021 Urban and Multi-Benefit Drought Relief Program for grant funding. The Bureau has also submitted the Tujunga Boulevard Green Street Project, which is a municipal project, for funding from the CalTrans Clean California grant. In addition, the BOS intends to use CalFire grants as funding leverage for future projects.

Staff from the Department of Water and Power (DWP) provided updates on projects for the Regional Program. The DWP submitted CEQA documentation to the County on January 12, 2022 and is preparing the Round One addendums. Round Two scope of work documents have been submitted and transfer agreements are being prepared. Design for Rounds One, Two, and Three projects have been completed. The DWP has released a Request for Proposals for a consultant for Round Four projects and will give an update when there is a project list available.

Staff from the BSS provided updates on projects for the Regional Program. The BSS has a Task Order Solicitation (TOS) for the active transportation portion of the Broadway-Manchester project and is working with the consultant to add the Measure W scope to current TOS. The BSS is planning to submit two projects for Round Four and is working with the BOS for concept reports.

The Committee asked what the funding request is for Machado Lake O&M. Staff responded that the five-year request is for 5.7 million.

4. Discussion and Possible Action: Findings to Continue Teleconference Meetings Pursuant to AB 361

The Committee determined, in accordance with AB 361, that the committee has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the members' ability and that of the public to meet safely in person and that state and local officials continue to impose or recommend measures to promote social distancing.

**Action:** Approved.

5. Discussion and Possible Action: Other Committee organizational matters

Instruct staff to cancel regular meeting on January 27, 2022 and to hold a special meeting in February pursuant to AB 361.

Meeting adjourned at 11:27 AM.

**Measure W – Safe, Clean Water Program  
Administrative Oversight Committee (AOC)  
Meeting Minutes**

Thursday, February 10, 2022

Members Present: Patricia J. Huber, City Administrative Officer, Chair (CAO)  
Matias Farfan, Chief Legislative Analyst (CLA)  
Mary Hodge, Office of the Mayor (MO)

Staff Present: Sarai Bhaga, City Administrative Office (CAO)  
Jessica Quach, City Administrative Office (CAO)

The meeting was called to order at 11:01 AM.

1. General Public Comment, Multiple Agenda Item Comment

Public comment held.

2. Discussion and Possible Action: Findings to Continue Teleconference Meetings Pursuant to AB 361

The Committee determined, in accordance with AB 361, that the committee has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the members' ability and that of the public to meet safely in person and that state and local officials continue to impose or recommend measures to promote social distancing.

**Action:** Approved.

3. Discussion and Possible Action: Other Committee organizational matters

Next meeting anticipated to be on February 24, 2022.

Meeting adjourned at 11:06 AM.