

MIGUEL A. SANTANA  
CITY ADMINISTRATIVE OFFICER

# CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI  
MAYOR

ASSISTANT  
CITY ADMINISTRATIVE OFFICERS

PATRICIA J. HUBER  
BEN CEJA

## Homeless Strategy Committee

Thursday, March 31, 2016

11:00 AM

CAO Large Conference Room, 15<sup>th</sup> Floor, City Hall East

200 N. Main St.

Los Angeles, CA 90012

### MEMBERS

Miguel A. Santana, City Administrative Officer

Sharon M. Tso, Chief Legislative Analyst

Marqueece Harris-Dawson, Councilmember and Homelessness & Poverty Committee Chair

Wendy Greuel, Commissioner, Office of the Mayor

### AGENDA

1. Call to Order
2. Public Comment
3. Approval of Minutes
4. Finalization and Publication of Comprehensive Homeless Strategy (CHS)
5. Los Angeles Police Department Status Update for CHS 3A First Responders Strategy
6. CHS Storage Report & Strategies 6D (Public Land for Homeless Facilities), 7D (Public Land for Affordable and Homeless Housing) - Update
7. Next Meeting – Potential Agenda Items
8. Adjournment

**PUBLIC INPUT AT MEETINGS**

The public may comment on any matter that is within the jurisdiction of the Homeless Strategy Committee during public comment. Members of the public are invited to address the Committee on any Agenda item prior to action by the Committee on a specific item.

**SERVICES**

Sign language interpreters, assistive listening devices or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact Dylan Lawrence at (213) 473-7542.

**CLOSED SESSION**

The Committee may meet in Closed Session on any subject permitted by law for Closed Session purposes.

**City of Los Angeles**  
**Homeless Strategy Committee**  
**Meeting Minutes**

February 25, 2016

11:00 AM

**In Attendance:**

Committee Members:

Miguel A. Santana, City Administrative Officer

Sharon M. Tso, Chief Legislative Analyst

Rachel Brashier, Representing Councilmember Marqueece Harris-Dawson,  
Council District 8

Wendy Greuel, Los Angeles Homeless Services Authority Commissioner,  
representing the Office of the Mayor

Others Present: See Attachment A

**1) Call to order**

The City Administrative Officer (CAO) Miguel Santana called to order the first meeting of the Homeless Strategy Committee at 11:05 AM on February 25, 2016 at City Hall East, Room 1500.

**2) Public Comment**

The City Administrative Officer (CAO) acknowledged public comment. There were no comment cards submitted initially; however, public comment was received later during the meeting as detailed below.

**3) Overview of Comprehensive Homeless Strategy**

The City Administrative Officer began a powerpoint presentation that provided background on the City's Comprehensive Homeless Strategy and detailed the City's coordination with Los Angeles County. He reviewed the strategies and priorities for the next two budget years. He anticipated that departments will contact the CAO's office with any questions and that those departments charged with implementing strategies will meet internally and report back to the committee.

#### **4) Homeless Coordinator**

Geoff Thompson, the City's interim Homeless Coordinator, continued the power point presentation. He noted that City departments will be receiving roadmap documents tailored to the strategies they are charged with leading and assisting. He indicated that the roadmaps documents are only a preliminary version that they will be updated regularly. They will be more detailed prior to the next committee meeting. Commissioner Wendy Greuel noted that this committee should be utilized to raise and address any coordination issues or problems. The CAO recommended that future committee agendas should be organized to include the main departments impacted by the CHS and the strategies prioritized by the City Council. Mr. Thompson distributed an updated list of homeless coordinator contact information for department liaisons. A question was raised as to whether departments that are only assisting strategies will receive roadmaps, to which Mr. Thompson confirmed that they would. Committee member representative Rachel Brashier asked when the final version of the CHS would be released, to which Mr. Thompson replied that he would address the concern during an upcoming agenda item.

#### **5) El Nino and Emergency Response**

Mr. Thompson transitioned to current issues surrounding the potential for an El Nino weather event and the emergency response to it. He said that the City and County have identified facilities in both jurisdictions that will be used for potential overflow shelter for homeless individuals impacted by the El Nino conditions. Five County facilities have been identified; these facilities would be used first. In the event that they reach capacity, the City facilities (pickup points) would then begin admitting homeless individuals. Mr. Thompson noted that the \$2.1 million set aside for the El Nino event is ready to be disbursed as needed. Assistant CAO Patricia Huber responded to a question about any unused funds from Commissioner Greuel. She indicated that funds would be transferred from the Unappropriated Balance to operating departments as needed. The Mayor, CLA, and CAO are in the process of drafting a memo that would allow HCID to transfer some funds to LAHSA for pre-deployment operations while the rest would be re-disbursed.

The CAO transitioned to the subject of two ordinances on emergency shelter and El Nino response that were adopted by the City Planning Commission and are pending in Planning and Land Use Management (PLUM) Committee. He asked Jason Killeen, CAO's office, to provide an overview of the ordinances. Martin Schlageter, representing the chair of PLUM, Councilmember Jose Huizar (CD 14), indicated that his office is determining whether to expedite the

ordinances through PLUM or waive them so that they can be adopted by Council soon.

The CAO acknowledged and heard public comment on the item from Tom Grode, a resident of Skid Row.

**ACTION:**

**6) Next Meeting**

The CAO proposed that meetings be held on the last Thursday of each month at 11:00 am in City Hall East.

MOVED BY CITY ADMINISTRATIVE OFFICER MIGUEL SANTANA,  
SECONDED BY CHIEF LEGISLATIVE ANALYST SHARON M. TSO.  
TO SET A REGULAR MEETING DATE FOR THE COMMITTEE FOR THE  
LAST THURSDAY OF EACH MONTH AT 11:00 AM ON THE 15TH FLOOR  
OF CITY HALL EAST.

THE MOTION CARRIED UNANIMOUSLY (4-0).

The CAO emphasized that updates from departments on implementation progress should come to the CAO's Office at least one week in advance of committee meetings so that staff has adequate time to prepare and release an agenda.

**7) Miscellaneous and General Public Comment**

The CAO acknowledged and heard public comment from Anne Miskey of the Downtown Women's Center.

Mr. Geoff Thompson responded to committee member representative Rachel Brashier's question about finalizing and publishing the full Comprehensive Homeless Strategy. He indicated that the goal is to have it ready by the next Homeless Strategy Committee.

**8) Adjournment**

The City Administrative Officer (CAO) Miguel Santana adjourned the meeting at 11:37 AM.

Minutes submitted by: Dylan Lawrence, CAO's Office

**City of Los Angeles**  
**Homeless Strategy Committee Meeting**

February 25, 2016

11:00 AM

Attachment A: Full List of Attendees

Others Present:

Ted Allen, Public Works, Bureau of Engineering  
Kevin James, Board of Public Works  
Jaime Pacheco-Orzoco, Economic and Workforce Development Department  
Donna Arrecha, Information Technology Agency  
Laura McLennan, Council District 11  
Fernando Campos, Board of Public Works  
Tom Grode, Skid Row Resident  
Greg Spiegel, Office of the Mayor  
Darryl Pon, Zoo  
Ryan Mulligan, Housing Authority of the City of Los Angeles  
Steve Perderson, Public Works, Bureau of Sanitation  
Joe Salaires, Recreation and Parks  
Heather Aubry, City Attorney  
Karla Barrow, Los Angeles Homeless Services Authority  
Stuart Jackson, Los Angeles Homeless Services Authority  
Angelo Yenke, Council District 13  
Tomas Carranza, Transportation  
Jacqueline Wagner, City Administrative Officer  
Josefina Salvador, Public Works, Bureau of Contract Administration  
Steve Luu, Chief Legislative Analyst  
Dora Huerta, Chief Legislative Analyst  
Shafia Mir, City Administrative Officer  
Aurora Abracia, City Administrative Officer  
Jose Delgado, City Administrative Officer  
Jennifer Tang, City Administrative Officer  
Dylan Lawrence, City Administrative Officer  
Trina Unzicker, City Administrative Officer  
Geoff Thompson, City Administrative Officer  
Jason Kileen, City Administrative Officer  
Bryce Rasauro, Council District 9

Anna Burton, Emergency Management Department  
Nick Campbell, City Administrative Officer  
Patty Huber, City Administrative Officer  
Crystal Chambers, Emergency Management Department  
Anne-Sophie Morrissette, Downtown Women's Center  
Anne Miskey, Downtown Women's Center  
Estela Lopez, Kindel Gagan  
Fabian Cheng, Public Works, Bureau of Street Lighting  
Tigran Avetisyan, Convention and Tourism  
William Weeks, Personnel  
Aida Valencia, Public Works, Bureau of Street Services  
James Don, Aging  
Alma Gibson, Cultural Affairs  
John Rodriguez, Disability  
Dean Zipperman, Fire Department  
Matt Glesne, City Planning  
Claire Bowin, City Planning  
Suzette Flynn, Housing and Community Investment  
Sandra Ocon, Finance  
Martin Schlageter, Council District 14  
Cheryl Collins, Library  
Alisa Orduna, Office of the Mayor  
Jan Zatorski, City Planning  
Todd Chamberlain, Police Department  
Madeleine Rackley, Library  
Gustavo Plascencia, City Attorney  
Joyce Dillard