

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: February 13, 2018

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Subject: **TECHNICAL CORRECTION FOR THE 2015-2018 MEMORANDUM OF UNDERSTANDING FOR THE SUPERVISORY BUILDING TRADES AND RELATED EMPLOYEES REPRESENTATION UNIT (MOU 13)**

The following revision to the Memorandum of Understanding (MOU) for the Los Angeles County Building Trades Council, Bargaining Unit No. 13, is requested to correct the inadvertent omission as indicated herein. The correction is to reflect the allotted number of hours for securing medical treatment for a full-time employee and for a regular half-time employee. A full-time employee may use forty (40) hours and a regular half-time employee may use twenty (20) hours of one hundred percent (100%) sick leave for this purpose. (See bold, underlined language below to be inserted in Article 7.4.)

ARTICLE 7.4 SICK LEAVE ALLOWANCE

Management's practices with regard to allowances for sick leave shall be in accordance with Sections 4.126, 4.126.2, 4.127 and 4.128 of the LAAC.

Preventive Medical Treatment

Notwithstanding LAAC Section 4.126(d), effective December 27, 2015, forty (40) hours of one hundred percent (100%) sick leave for a full-time employee and twenty (20) hours of one hundred percent (100%) sick leave for a regular half-time employee may be used to secure preventive medical treatment for the employee and for the members of the employee's immediate family.

All other provisions of Article 7.4 remain unchanged. The effective date of the above change is December 27, 2015. If you have any questions regarding this matter, please contact Paula Dayes at (213) 978-7637.

RHL:MHA:pd:0718071

c: Chris Hannan, LAOCBTC
N. Andrew Vaughn, Controller's Office