


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: May 19, 2017

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: 
Richard H. Llewellyn, Jr., Interim City Administrative Officer

Subject: **TECHNICAL CORRECTIONS FOR THE 2015-2018 MEMORANDUM OF UNDERSTANDING (MOU) FOR THE MANAGEMENT EMPLOYEES UNIT (MOU 36)**

The 2015-2018 Memorandum of Understanding (MOU) between the City of Los Angeles and the Los Angeles Professional Managers' Association (MOU 36) contains the following technical errors that require correction:

ARTICLE 41 – FAMILY ILLNESS

The first paragraph shall be changed to add clarification which states 15 days equals 120 hours. Paragraph 1 should reflect the bold underlined information as shown below:

The City's present practices of allowances for leave for family illness will be continued during the term of this MOU, except that the aggregate number of working days allowed in any one calendar year with full pay shall not exceed twelve (12). Such practice of allowance for leave of illness in family shall be in accordance with Section 4.127 of the LAAC. Effective December 27, 2015, the aggregate number of working days allowed in any one calendar year with full pay shall not exceed fifteen (15) days **(120 hours)**. Upon the adoption of a child, an employee will be permitted to use fifteen (15) days **(120 hours)** of family illness sick leave.

APPENDIX E - SALARY NOTES

Add Salary Note 21 to Appendix E, which was inadvertently omitted. Note 21 shall read in its entirety:

Note 21: Notwithstanding any other ordinance provisions, the City Controller may authorize from one (1) to four (4) premium level bonuses (2.75% of base pay per premium level) for an employee in the class of Director of Financial Analysis and Reporting (class code 1608), and/or Director of Auditing (1607), and/or Principal Deputy Controller (9653), provided that the cumulative amount of these bonuses for all three positions shall not exceed four premium levels (11%).

EXAMPLES OF POSSIBLE BONUS DISTRIBUTION			
Position	Example 1	Example 2	Example 3
Director of Financial Analysis and Reporting	2.75%	0%	11%
Director of Auditing	2.75%	5.5%	0%
Principal Deputy Controller	5.5%	5.5%	0%
Total	11%	11%	11%

If you have any questions, please contact Jennifer Shar at (213) 473-7563 or Jennifer.Shar@lacity.org.

RJH:MHA:JDS:0717108

- c: Rosemary Go, Controller's Office
- Charley M. Mims, LAPMA
- Jovonne Lavender, Controller