

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 19, 2017

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Subject: **TECHNICAL CORRECTION TO THE 2015-2018 MEMORANDUM OF UNDERSTANDING FOR THE EQUIPMENT OPERATION AND LABOR EMPLOYEES REPRESENTATION UNIT (MOU 4)**

The payroll system for the City of Los Angeles (City) can only accommodate single digit pay grade designations for each job classification. There are currently four designations for the Boat Captain classification in the City, two of which are used exclusively at the Harbor Department (Boat Captain I – Harbor and Boat Captain II – Harbor). To differentiate between the four Boat Captain pay grades in the payroll system, the existing Boat Captain I and Boat Captain II pay grades will remain the same, and the pay grades used exclusively at the Harbor Department will be corrected as follows:

Class Title:	Current pay grade designation:	New pay grade designation:
Boat Captain I – Harbor	5113 – 1H	5113 – 3
Boat Captain II – Harbor	5113 – 2H	5113 – 4

The new pay grade designations for Boat Captain I – Harbor (5113 – 3) and Boat Captain II – Harbor (5113 – 4) are reserved exclusively for employment at the Harbor Department. If you have any questions regarding this issue, please contact Jennifer Shar at (213) 473-7563 or Jennifer.Shar@lacity.org.

RHL:MHA:JDS:0718006

c: Rosemary Go, Controller's Officer
Kedren Robinson, Harbor Department