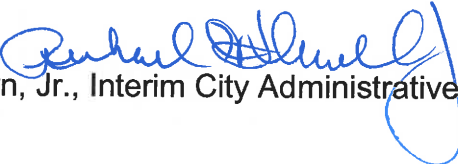


**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: April 17, 2017

To: Ron Galperin, Controller  
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer 

Subject: **TECHNICAL CORRECTIONS TO THE 2015-2018 MEMORANDUM OF UNDERSTANDING FOR THE LIBRARIAN UNIT (MOU 6)**

The following technical corrections are being made to Articles 20, 40, and 46 of the Memorandum of Understanding (MOU) for the Librarian Unit.

**ARTICLE 20 – NIGHT ASSIGNMENT AND SHIFT DIFFERENTIAL PAY**

The last sentence of Paragraph 1 in Section a (Second Night Assignment) should be corrected to delete “8-hour” and change the time to 8:00 p.m. from 8:10 p.m. The corrected sentence should read as follows:

*An evening shift shall be considered to be any work shift that ends at 8:00 p.m. or later.*

**ARTICLE 40 – FAMILY ILLNESS**

The first paragraph of this Article should be corrected to add the number of hours equal to 15 days. The corrected paragraph should read as follows:

*Management's present practices of allowances for leave for illness in family will be continued during the term of this MOU. The aggregate number of working days allowed in any one calendar year with full pay shall not exceed twelve (12) days. Effective December 27, 2015, the aggregate number of working days allowed in any one calendar year with full pay shall not exceed fifteen (15) days (120 hours). Such practice of allowance for leave for illness in family shall be in accordance with Section 4.127 of the LAAC. Upon the adoption of a child, an employee will be permitted to use fifteen (15) days (120 hours) of family illness sick leave.*

**ARTICLE 46 – FAMILY AND MEDICAL LEAVE**

The second sentence of Subsection A (Employee) in Section V (Notice Requirements) of this Article should be corrected changing the word “leave” to “least.” The corrected sentence should read as follows:

*When the necessity for a leave is foreseeable, the employee must provide at least 30 days' notice.*

The above corrections to the MOU are effective as of July 1, 2015.

If you have any questions, please contact Isophine Atkinson at (213) 978-7644 or [Isophine.Atkinson@lacity.org](mailto:Isophine.Atkinson@lacity.org).

*RHL:MHA:ICA:0717017*

c: N. Andrew Vaughn, Controller's Office  
Cheryl Parisi, AFSCME  
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