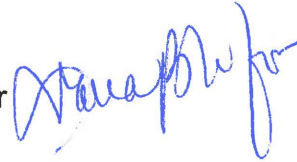


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 7, 2020

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **2018-21 MEMORANDUM OF UNDERSTANDING NO. 07 – TECHNICAL CORRECTIONS (C.F. NO. 19-0845-S1)**

The following technical corrections are being made to Memorandum of Understanding No. 07 for the Recreation Assistant Unit:

1. Salary Notes Section of Appendices A-E: To more accurately address the salary for incumbents of the Recreation Assistant class, the language is updated as follows:

DELETE:

Recreation Assistant (Class Code 2498-D) - (former Recreation Assistant III)
Pay Grades A and D obsolete – no new hires. Current incumbents “grandfathered” at their current rate of pay.

ADD:

Recreation Assistant (Class Code 2498-D) - (former Recreation Assistant III)
Pay Grade D obsolete – no new hires. Current incumbents “grandfathered” at their current rate of pay. Once the rate of pay for this class exceeds the incumbent employee’s current rate of pay, the employee’s pay grade extension shall be changed from “-D” to “-0” for the employee.

If additional information is needed, please contact Isophine Atkinson by email at Isophine.Atkinson@lacity.org or telephone at (213) 978-7644.

RHL:DB:ICA:0720013

c: Daniel Quach, Office of the Controller
Rosemary Go, Office of the Controller
Stephanie Griffin, Office of the Controller
Vivienne Swanigan, Office of the City Attorney
Luciana Giorgi, AFSCME