CITY OF LOS ANGELES

CALIFORNIA

TONY M. ROYSTER GENERAL MANAGER CITY PURCHASING AGENT



Agenda Item No. 5

DEPARTMENT OF **GENERAL SERVICES ROOM 701** CITY HALL SOUTH 111 EAST FIRST STREET Los Angeles, CA 90012 (213) 928-9555 FAX No. (213) 928-9515

March 30, 2023

Matthew W. Szabo, Chair Municipal Facilities Committee 200 North Main Street, Suite 1500 Los Angeles, CA 90012

NOTICE OF SPACE ASSIGNMENT - LA MALL SPACE #4 (FORMER CVS) FOR STORING DISASSEMBLED CUBICLES

The General Service Department (GSD) is providing a notice for a space assignment of approximately 3,000 sf of the 11,500 sf within LA Mall Space #4 (formerly CVS). The space will be used for temporary storage of disassembled cubicles being removed from City Hall Room 101 for potential use by another City department.

GSD is utilizing its authority for assigning space of fewer than 5,000 square feet for this temporary need.

BACKGROUND

The Office of Finance (OOF) plans to reconfigure their space located in City Hall in Room 101 and excess cubicles will be disassembled and replaced as part of that project.

The temporary space assignment and relevant discussions will be in an upcoming Space Optimization report by the CAO.

FISCAL IMPACT

No additional impact to the General Fund at this time.

Tony M. Royster

General Manager



