

Risk Management

Departmental Liaison Assignments

Victor Parker, Director of Risk Management (RM III), Group Leader

Vacant, Sr. Administrative Clerk

Liaison Assignments: CAO, CLA/City Council, Mayor, Water & Power, Airports, Harbor

RISK FINANCING & INSURANCE & BOND COMPLIANCE

Paul Ruelas, Risk Manager II
Jackie Hoard, Risk & Insurance Asst.
Lily Lee, Risk & Insurance Asst.
Let Tarroja, Risk & Insurance Asst.
 Insurance Placements & Fund (46S)
 Insurance & Bond Compliance Program
 Risk Retention Program
 Work Comp./Employment Practices
 FEMA Coordination
 Neighborhood Council Risk Assessments

Liaison Assignments:

Emergency Management
 Fire
 Cultural Affairs
 Library
 Neighborhood Empowerment
 Personnel
 Employee Relations Board

RISK COMMUNICATIONS & CLAIMS MANAGEMENT

Calvin Joe, Risk Manager I
 Actuarial Studies
 SPARTA Program
 Risk Management Website & Documents
 Special Events Program
 Insurance Claims Mgmt. & Analysis
 Volunteer Program Liaison
 Channel 35 Insurance Program

Liaison Assignments:

Economic & Workforce Development
 Housing & Community Investment
 PW - Contract Administration
 Finance
 Information Technology Agency
 LACERS
 El Pueblo

CONTRACTOR DEVELOPMENT & BOND PROGRAM (CD&BP)

Curtis Kelley, Risk Manager II
Steven Biggs, Management Analyst
Natalie Pham, Management Analyst
 Contractor Development & Bond Program (CD&BP)
 CD&BP Outreach/Training Program
 CD&BP Performance/Compliance
 CD&BP Contractor Problem Resolution
 CD&BP Underwriting and Financial
 CD&BP Loss Control Program
 Risk Management Information System (RMIS)
 Property Valuations Database

Liaison Assignments:

Animal Services
 PW - Bureau of Sanitation
 PW - Street Services
 City Planning
 Fire & Police Pensions
 Police

PUBLIC WORKS/CAPITAL PROJECTS

Allan Tan, Risk Manager I
 Property & Liability Loss Control
 KwikComply System (Assist)
 Owner Controlled Insurance Program
 PW - Master Bid Specifications
 Risk Management Manual
 Consultant Contracts
 Training Programs

Liaison Assignments:

Aging
 General Services
 Recreation & Parks
 PW - Engineering
 PW - Board Office
 PW - Street Lighting
 City Clerk
 Building & Safety

RISK CONTROL & ATTORNEY CONFLICT PANEL (ACP)

Scott Goldstein, Risk Manager II
Gustavo Cuadra, Management Analyst
Janice Adams, Sr. Administrative Clerk
 Attorney Conflict Panel & Fund (ACP 46T)
 Complex Litigation & Insurance Analysis
 Comprehensive Loss Control Assessments
 KwikComply System
 Convention Center Insurance & Claims
 Standard Provisions

Liaison Assignments:

Cannabis Regulation
 Controller
 Convention Center
 Disability
 Transportation
 City Attorney
 Zoo
 Ethics Commission

Risk Management Directory (the Team):

Main Telephone Number	213-978-RISK (7475)
Victor Parker	213-978-7655
Paul Ruelas	213-978-7661
Curtis Kelley	213-978-7659
Scott Goldstein	213-978-7662
Calvin Joe	213-978-7656
Allan Tan	213-978-7664
Steven Biggs	213-978-7663
Natalie Pham	213-978-7658
Gustavo Cuadra	213-473-5792
Jackie Hoard	213-978-7666
Lily Lee	213-978-7657
Let Tarroja	213-978-2829
Janice Adams	213-978-1693

Fax Numbers

Risk Management 213-978-7616

Emails

I&B Submittal - cao.insurance.bonds@lacity.org

Risk Management - cao.riskmgmt@lacity.org

Website: <http://cao.lacity.org/risk>