

Risk Management

Departmental Liaison Assignments

Victor Parker, Director of Risk Management (RM III), Group Leader

Janice Adams, Senior Clerk Typist

Liaison Assignments: CAO, CLA/City Council, Mayor, Water & Power, Airports, Harbor

RISK FINANCING

Paul Ruelas, Risk Manager II
Jackie Hoard, Risk & Insurance Asst.
Lily Lee, Risk & Insurance Asst.
Let Tarroja, Risk & Insurance Asst.
 Insurance Placements & Fund (46S)
 Risk Retention Program
 Work Comp./Employment Practices
 Insurance & Bond Compliance Program
 FEMA Coordination
 Neighborhood Council Risk Assessments

Liaison Assignments:

Emergency Management
 Fire
 Cultural Affairs
 Library
 Neighborhood Empowerment
 Personnel
 Employee Relations Board

BOND ASSISTANCE PROGRAM (BAP LA)

Curtis Kelley, Risk Manager II
Steven Biggs, Management Analyst II
Samantha Jew, Management Assistant
 Bond Assistance Program (BAP LA)
 BAP LA Outreach/Training Program
 BAP LA Performance/Compliance
 BAP LA Contractor Problem Resolution
 BAP LA Underwriting and Financial
 BAP LA Loss Control Program
 Risk Management Information System (RMIS)

Liaison Assignments:

Animal Services
 PW - Bureau of Sanitation
 PW - Street Services
 City Planning
 Fire & Police Pensions
 Police

RISK CONTROL

Zernan Abad, Risk Manager II
Lisa De Niscia, Management Assistant
Angely Huynh, Accounting Clerk
 Attorney Conflict Panel & Fund (46T)
 Complex Litigation & Insurance Analysis
 Track4LA System
 Comprehensive Loss Control Assessments
 Convention Center Insurance & Claims
 Standard Provisions
 Training Programs

Liaison Assignments:

Controller
 Convention Center
 Disability
 Transportation
 City Attorney
 Zoo
 Ethics Commission

RISK COMMUNICATIONS & CLAIMS MANAGEMENT

Calvin Joe, Risk Manager I
 Actuarial Studies
 SPARTA Program
 Risk Management Website & Documents
 Special Events Program
 Insurance Claims Mgmt. & Analysis
 Volunteer Program Liaison
 Channel 35 Insurance Program

Liaison Assignments:

Economic & Workforce Development
 Housing & Community Investment
 PW - Contract Administration
 Finance
 Information Technology Agency
 LACERS
 El Pueblo

PUBLIC WORKS/CAPITAL PROJECTS

Scott Goldstein, Risk Manager I
 Owner Controlled Insurance Program (OCIP)
 Property Valuations Database
 Property & Liability Loss Control
 Track4LA System (Assist)
 PW - Master Bid Specifications
 Risk Management Manual
 Consultant Contracts

Liaison Assignments:

Aging
 General Services
 Recreation & Parks
 PW - Engineering
 PW - Board Office
 PW - Street Lighting
 City Clerk
 Building & Safety

Risk Management Directory (the Team):

Main Telephone Number	213-978-RISK (7475)
Victor Parker	213-978-7655
Paul Ruelas	213-978-7661
Curtis Kelley	213-978-7659
Zernan Abad	213-978-7664
Calvin Joe	213-978-7656
Scott Goldstein	213-978-7662
Steven Biggs	213-978-7663
Lisa De Niscia	213-473-5792
Samantha Jew	213-978-7658
Jackie Hoard	213-978-7666
Lily Lee	213-978-7657
Let Tarroja	213-978-2829
Janice Adams	213-978-1693
Angely Huynh	213-473-7508

Fax Numbers

Risk Management 213-978-7616

Emails

I&B Submittal - cao.insurance.bonds@lacity.org

Risk Management - cao.riskmgmt@lacity.org

Website: <http://cao.lacity.org/risk>