



# E-BOND APPROVALS

**Effective on June 11, 2015, the Office of City Administrative Officer Risk Management Division will be reviewing, evaluating, and approving bonds for residents and businesses electronically via e-mail ONLY. This is in keeping with our continued effort to improve the submission and processing of bonds and to provide a more business friendly permit process.**

**To submit bonds for approval, please email documents including supporting declarations to: [cao.insurance.bonds@lacity.org](mailto:cao.insurance.bonds@lacity.org).**

**Thank you.**

**Note: For Department of Building and Safety (LADBS) - when emailing bond for approval, please review the [Execution instructions](#) and include the following information listed below. In this way, we are able to email the LADBS Plan Checker the approval information on your behalf.**

- \*Plan Checker's Name**
- \*Email address**
- \*Telephone number**