

Thursday, February 1, 2024

Emily Lewis
Management Analyst, Homeless Services Unit
Los Angeles Housing Department
City of Los Angeles

Re: Cash Request City General Fund Request No. 19- Inside Safe Request #4

Dear Emily:

The Los Angeles Homeless Services Authority (LAHSA) requests reimbursement from the City of Los Angeles as follows:

Contract No:	Program(s)	Current Request
C-140706	City General Fund-ISP	\$5,478,082.00


JUSTIFICATION FOR REIMBURSEMENT:

LAHSA is requesting \$5,478,082.00 for the programs specified in City Contract Number C-140706. The payment will provide LAHSA with the funds needed to issue reimbursement for the costs related to the programs specified in the afore mentioned contract.

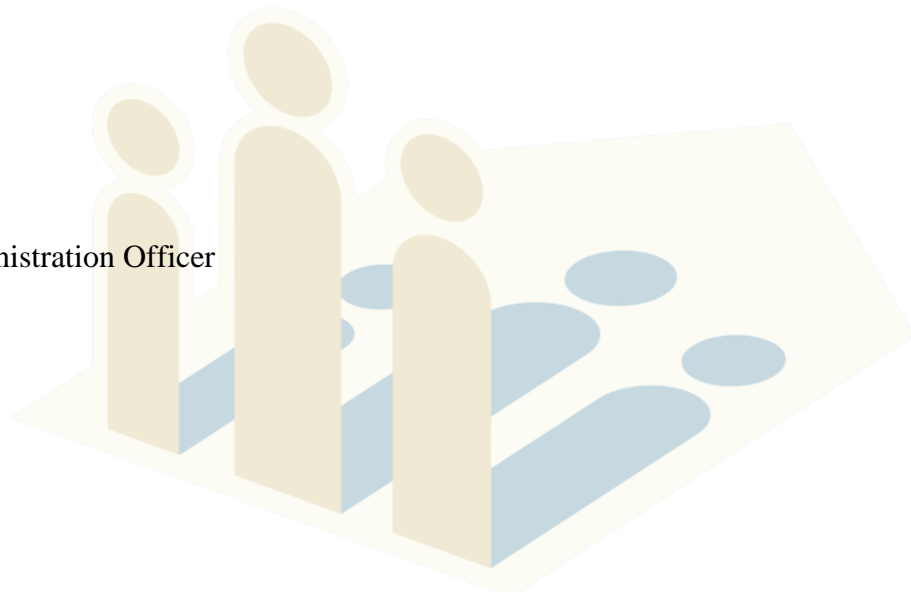
LAHSA is requesting payment from LAHD in accordance with the guidelines outlined in Contract No.140706 with the City of Los Angeles.

LAHSA appreciates your partnership and looks forward to your approval of this request. Please feel free to contact me at (213) 544-5553 or via email at Jsamson@lahsa.org, if you have any questions or need additional information.

Sincerely


Jeffrey Samson (Feb 2, 2024 08:32 PST)

Jeffrey Samson
Acting Chief Financial & Administration Officer



Invoice Analysis GF program-INSIDE SAFE

TO: LOS ANGELES HOUSING DEPARTMENT
1200 W 7TH ST, 4TH FL

For the month(s) of: 10/1/2023 - 12/31/2023
Invoice Number: 4

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY
707 WILSHIRE BLVD., 10TH FL
LOS ANGELES, CA 90017

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/24	Contract Amount:	50,000,000.00
Amendment #:	4	Contact:	Jeffrey Samson	Telephone:	213-544-5553	Email:	jsamson@lahsa.org

CASH STATUS SUMMARY

1 Cost Category	2 APPROVED BUDGET	3 YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	4 ADD ADVANCE	5 LESS CASH RELEASED AND IN TRANSIT	6 CURRENT AMOUNT REQUESTED	7 BUDGET BALANCE
Number	NAME					
		CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT	3 + 4 - 5	2 - 5 - 6
5100, 5101 PERSONNEL		750,519.36	476,496.35	-	172,378.50	578,140.86
5150-5210 FRINGE BENEFITS		450,000.00	2,555.43	-	112,500.00	337,500.00
5730-5739, 5601-5631, 5410, 5502, 5700-5720, 5600, 5610, 5620, 5534,5535, 5411, 5603, 5604, 5608, 5611-5616, 5841, 5901-5907, 5300-5360, 5401, 5402, 5404, 5500-5502, 5503, 5602-5608, 5842, 5800-5802, 5810, 5820, 5821, 5840, 5830, 5831 NON-PERSONNEL		-	-	-	-	-
5830-5831 EQUIPMENT		-	-	-	-	-
5410 RENT		-	-	-	-	-
5502,5700-5720 PROFESSIONAL SERVICES		25,000.00	3,286.25	-	6,250.00	18,750.00
5600,5610,5620 TRAVEL & TRAINING		10,000.00	-	-	2,500.00	7,500.00
5334,5335,5411,5603,5604,5608,5611-5616,5841 OUTREACH & OTHER		25,000.00	5,856.60	-	6,250.00	18,750.00
5901-5907 DEPRECIATION		-	-	-	-	-
5300-5360, 5401,5402,5404,5500-5502,5503,5602-5608,5842 OFFICE EXPENSES		25,000.00	20.00	-	6,250.00	18,750.00
5800-5802,5810,5820,5821 COMPUTER		-	-	-	-	-
5840 FURNITURE		-	-	-	-	-
6100-6199 SUB-RECIPEINT COSTS		48,714,480.64	16,004,123.44	5,478,082.00	6,224,316.75	5,478,082.00
TOTAL CASH REQUESTED		50,000,000.00	16,492,338.07	5,478,082.00	6,530,445.25	5,478,082.00
		-	-	-	-	-

We hereby each certify under penalty of perjury under the laws of the State of California that this Cash Request, and its supporting financial records, are true in all respects and that all funds have been or will be used solely for the purposes set forth in the Statement of Work contained in the contract entered into by this Contractor and the Housing & Community Investment Department (HCID). We also understand that allowability of cash requested is subject to final acceptance by HCID and that payroll tax returns have been timely filed and applicable payroll taxes have been timely paid.

Prepared by: Jennifer Lee / Principal Accountant
Print Name and Title

Reviewed by: Kathy Chen / Associate Director of Accounting
Print Name and Title

Reviewed by: Christy Zhou / Controller
Print Name and Title

Certified by: Jeffrey Samson / Acting Chief Financial Officer & Administration Officer
Print Name and Title


Jennifer Lee (Feb 1, 2024 10:12 PST)
Signature/ Date


Kathy Chen (Feb 1, 2024 10:22 PST)
Signature/ Date


Christy Zhou (Feb 1, 2024 10:29 PST)
Signature/ Date


Jeffrey Samson (Feb 2, 2024 08:32 PST)
Signature/ Date

FOR CITY USE ONLY

GRANTS ACCOUNTING DIVISION APPROVAL

HUD ACTIVITY #: _____ Payment Voucher#: _____ \$ _____ Payment Voucher#: _____ \$ _____ Payment Voucher#: _____ \$ _____ TOTAL \$ _____	YTD EXPENDITURE AS OF _____ \$ _____ ADD: ADVANCE _____ \$ _____ TOTAL ALLOWED _____ \$ _____ LESS: YTD PAID _____ \$ _____ LESS: DISALLOWED EXPENSES & Adjustments _____ \$ _____ APPROVED CASH RELEASE BY HCID _____ \$ _____	Svetlana Seamone Preparer's Name & Signature _____ Date _____ Preparer's Name & Signature _____ Date _____ Supervisor's Name & Signature _____ Date _____
<input type="checkbox"/> CHECKED LOG <input type="checkbox"/> MATL RECEIPT VERIFICATION <input type="checkbox"/> INSURANCE <input type="checkbox"/> BTRC / VRN <input type="checkbox"/> HOLD RELEASE DATE/REASON: _____		

Cash Request GF PROGRAMS

TO: LOS ANGELES HOUSING DEPARTMENT 1200 W 7TH ST, 4TH FL LOS ANGELES, CA 90017	For the month(s) of: Report Number:	10/1/2023 - 12/31/2023 4
FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY 811 WILSHIRE BLVD., 6TH FL LOS ANGELES, CA 90017		

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/24	Contract Amount:	50,000,000.00
Amendment #:	4	Contact:	Jeffrey Samson	Telephone:	213-544-5553	jsamson@lahsa.org	

CASH STATUS SUMMARY

1		2	3	4	5	6	7	
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	ADJUSTMENTS IN FMS	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
	INSIDE SAFE SPENDING CATEGORY	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	3 + 4 - 5 + 6	
1. Shelter and Housing Interventions_SHEL-IHOP		48,694,480.64	16,004,123.44	5,478,082.00	6,224,316.75	-	5,478,082.00	36,992,081.89
2. Outreach and Engagement_OUTR		20,000.00	-	-	-	-	-	20,000.00
3. Program Admin_PADM-0000		1,285,519.36	488,214.63	-	306,128.50	-	-	979,390.86
4. Hygiene Services_HYGN		-	-	-	-	-	-	-
5. Other_N/A		-	-	-	-	-	-	-
TOTAL CASH REQUESTED		50,000,000.00	16,492,338.07	5,478,082.00	6,530,445.25	-	5,478,082.00	37,991,472.75

Invoice Analysis GF program-INSIDE SAFE

Grants Accounting Division, Housing Department, City of Los Angeles

Contractor:

LOS ANGELES HOMELESS SERVICES AUTHORITY

For the month(s) of: June 1, 2023-Jan/31/2024
 Report Number: 4

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/24	Contract Amount:	\$50,000,000.00		
Amendment # :	4	Contact:	Jeffrey Samson	Telephone:	213-544-5553	Email:	jsamson@lahsa.org		
1	2	3	4	5	6	7	8	9	
COST CATEGORY / LINE ITEM	APPROVED BUDGET	YTD EXPENDITURE from LAHSA GL	PREVIOUS REPORTED YTD EXPENDITURES	EXPENDITURE FOR THE PERIOD 3 - 4	ADVANCE	LESS CASH RELEASED	CURRENT AMOUNT REQUESTED	BUDGET BALANCE	
						AND IN TRANSIT	3 + 6 - 7	2 - 3 - 8	
						from FMS disbursements			
BUDGET AND EXPENDITURE INFORMATION - Detail									
1-Shelter and Housing interventions									
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	48,694,480.64	16,004,123.44	6,540,729.00	9,463,394.44	5,478,082.00	6,224,316.75	5,478,082.00	36,992,081.89	
1-SUBTOTAL: Shelter and Housing interventions	48,694,480.64	16,004,123.44	6,540,729.00	9,463,394.44	5,478,082.00	6,224,316.75	5,478,082.00	36,992,081.89	
2-Outreach and Engagement									
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	20,000.00	-	-	-	-	-	-	20,000.00	
2-SUBTOTAL: Outreach and Engagement	20,000.00	-	-	-	-	-	-	-	
3-Program Admin									
5100, 5101 PERSONNEL SALARIE	750,519.36	476,496.35	-	476,496.35	-	172,378.50	-	578,140.86	
5190-5210 FRINGE BENEFITS	450,000.00	2,555.43	-	2,555.43	-	112,500.00	-	337,500.00	
5730-5739, 5601-5631, 5410, 5502, 5700-5720, 5600, 5610,5620, 5534, 5335, 5411, 5603, 5604, 5608, 5611-5616, 5841, 5901-5907, 5300-5360, 5401, 5402, 5404, 5500-5502,5503, 5602-5608, 5842, NON-PERSONNEL/OTHER COST	-	-	-	-	-	-	-	-	
5830-5831 EQUIPMENT	-	-	-	-	-	-	-	-	
5410-RENT	-	-	-	-	-	-	-	-	
5502, 5700-5720-PROFESSIONAL SERVICES	25,000.00	3,286.25	-	3,286.25	-	6,250.00	-	18,750.00	
5600, 5610,5620-TRAVEL & TRAINING	10,000.00	-	-	-	-	2,500.00	-	7,500.00	
5411, 5603, 5604, 5608, 5611-5616, 5841-OUTREACH & OTHER (Rent for Armories, Bus tokens, Vehicle Rental, Program Utilities, Warehousing, Community Outreach, Business Meeting, Uniforms, Emer. Shelter Housing Voucher Program, Client Supplies)	25,000.00	5,856.60	-	5,856.60	-	6,250.00	-	18,750.00	
5901-5907-DEPRECIATION	-	-	-	-	-	-	-	-	
5300-5360, 5401, 5402, 5404, 5500-5502,5503, 5602-5608, 5842-OFFICE EXPENSES	25,000.00	20.00	-	20.00	-	6,250.00	-	18,750.00	
5800-5802, 5810, 5820, 5821-COMPUTER	-	-	-	-	-	-	-	-	
5840-FURNITURE	-	-	-	-	-	-	-	-	
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	-	-	-	-	-	-	-	-	
3-SUBTOTAL: Program Admin	1,285,519.36	488,214.63	-	488,214.63	-	306,128.50	-	979,390.86	
T O T A L	50,000,000.00	16,492,338.07	6,540,729.00	9,951,609.07	5,478,082.00	6,530,445.25	5,478,082.00	37,991,472.75	

Invoice Analysis GF program-INSIDE SAFE

Grants Accounting Division, Housing Department, City of Los Angeles

For the month(s): 10/1/2023 - 12/31/2023
Report Number: 4

Contractor: LOS ANGELES HOMELESS SERVICES AUTHORITY

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/24	Contract Amount:	\$50,000,000.00				
Amendment #:	4	Contact:	Jeffrey Samson	Telephone:	213-544-5553	Email:	jsamson@lahsa.org				
Sub-Recipient	CONTRACT IDENTIFICATION	ORIGINAL BUDGET	BUDGET AMENDMENTS	APPROVED BUDGET	YTD EXPENDITURE	PREVIOUS REPORT YTD EXPENDITURE	EXPENDITURE FOR THE PERIOD 6 - 7	ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED	BUDGET BALANCE PER LAHSA YTD & CASH REL. & REQUESTED 5 - 10 - 11
1-SUB-RECIPIENT Shelter and Housing Interventions- TASK- SHEL											
People Assisting the Homeless - CD 13 - Hoover/Silverlake / 101 & Beverly	CD 13 -Soto Martinez-CD-13 Echo Park + Underpasses (35+)-Hotel Silverlake /	GT-ISP-AEPH-001	328,382.12	647,690.00	976,062.12	968,875.00	299,663.00	669,212.00	161,920.00	486,234.75	327,907.37
People Assisting the Homeless - CD 13 - Hollywood & Bronson		GT-ISP-AEPH-001	-	-	-	-	-	-	-	-	0.00
Special Services for Groups (HOPICS)- CD 8 - 99th & Flower	(ISP) CD 8 - 99th & Flower	GT-ISP-AEPH-003	401,288.98	374,440.00	775,728.98	632,424.08	\$213,305.00	419,119.08	93,610.00	151,522.00	530,596.98
Special Services for Groups (HOPICS)- CD 8 - 87th & Western	(ISP) CD 8 - 87th & Western	GT-ISP-AEPH-003	309,100.97	273,240.00	582,340.97	433,468.62	\$143,048.00	290,420.62	68,310.00	145,971.00	368,059.97
Special Services for Groups (HOPICS)- CD 8 - 105 Freeway/115th & Figueroa	(ISP) CD 8 - 115th & Figueroa	GT-ISP-AEPH-003	500,255.51	546,480.00	1,046,735.51	763,510.50	\$218,789.00	544,721.50	136,620.00	226,253.00	683,862.51
Special Services for Groups (HOPICS)- CD 8 - 81st & Figueroa	(ISP) CD 8 - 81st & Figueroa	GT-ISP-AEPH-003	254,571.46	333,960.00	588,531.46	485,597.00	\$187,346.00	298,251.00	83,490.00	139,837.00	365,204.46
Special Services For Groups, Inc.	(ISP) CD 9 -The Grand Corridor (#1)	GT-ISP-AEPH-003	-	506,000.00	506,000.00	251,573.00	-	126,500.00	-	126,500.00	379,500.00
Special Services For Groups, Inc.	(ISP) CD 9 -The Grand Corridor (#2)	GT-ISP-AEPH-003	-	576,840.00	576,840.00	164,452.00	-	144,210.00	-	144,210.00	432,630.00
Special Services For Groups, Inc.	(ISP) (CD 9 The Grand Corridor #3)	GT-ISP-AEPH-003	-	556,600.00	556,600.00	10,044.00	-	139,150.00	-	139,150.00	417,450.00
Special Services for Groups (HOPICS)- CD 9 - Broadway/45th	(ISP) CD 9 -The Grand Corridor (#3) Grand/Broadway/45th	GT-ISP-AEPH-003	-	495,880.00	495,880.00	-	-	123,970.00	-	123,970.00	-
Special Services For Groups, Inc.	(ISP) (CD 10 - Jim Gilliam Park (La Brea & Veronica St))	GT-ISP-AEPH-003	-	425,040.00	425,040.00	49,038.00	-	106,260.00	-	106,260.00	318,780.00
Special Services for Groups (HOPICS)- CD 8 - Western & Gage	(ISP) CD 8 - Western & Gage	GT-ISP-AEPH-003	-	-	-	50,682.00	\$50,682.00	-	-	-	0.00
St. Joseph Center- CD 4 - Initial ISP 30 days - SJC		GT-ISP-AEPH-004	-	-	-	-	-	-	-	-	0.00
St. Joseph Center- CD 4 - Regional Approach - SJC		GT-ISP-AEPH-004	-	-	-	-	-	-	-	-	0.00
St. Joseph Center- CD 11 - Speedway & Ozone	(ISP) CD 11 - Speedway & Ozone	GT-ISP-AEPH-004	46,696.54	40,480.00	87,176.54	192.00	192.00	-	10,120.00	11,747.00	65,309.54
St. Joseph Center- CD 11 - Culver Median	(ISP) CD 11 - Culver Median	GT-ISP-AEPH-004	549,512.83	516,120.00	1,065,632.83	90,188.00	90,188.00	-	129,030.00	379,160.00	567,442.83
St. Joseph Center- CD 11 - Venice (3rd & Rose)	(ISP) CD 11 - Venice (3rd & Rose)	GT-ISP-AEPH-004	1,442,546.50	1,082,840.00	2,525,386.50	630,896.00	619,332.00	11,564.00	270,710.00	975,339.00	1,279,337.50
St. Joseph Center-CD 58, 11 Venice/Global Culver city	(ISP) CD 58, 11 Venice/Global Culver city	GT-ISP-AEPH-004	-	-	-	-	-	-	-	79,695.00	(79,695.00)
The People Concern- CD 4 - TPC (Food/Meals) * initial ISP - 101 & Cajuengas	ISP - (TPC (Food/Meals) * initial ISP - 101 & Cajuengas)	GT-ISP-AEPH-002	450,621.61	313,720.00	764,341.61	275,156.34	\$176,018.00	99,138.34	78,430.00	158,668.00	526,943.61
The People Concern- CD 5 - Regional Approach - 6th and Fairfax	(ISP) CD 5-6th & Fairfax	GT-ISP-AEPH-002	437,215.19	436,160.00	873,375.19	219,288.00	\$160,126.00	59,162.00	108,790.00	174,716.00	588,869.19
The People Concern	ISP (CD 5-San Vicente & La Cienega)	GT-ISP-AEPH-002	-	273,240.00	273,240.00	-	-	68,310.00	-	68,310.00	204,930.00
The People Concern	(ISP) CD 13 - El Centro	GT-ISP-AEPH-002	-	333,960.00	333,960.00	34,540.00	-	83,490.00	-	83,490.00	250,470.00
The People Concern	(ISP) CD 13 - Schrader & Selma (Hollywood)	GT-ISP-AEPH-002	-	414,920.00	414,920.00	-	-	103,730.00	-	103,730.00	311,190.00
The People Concern	ISP (CD 14Spring & Arcadia ("El Pueblo"))	GT-ISP-AEPH-002	-	-	-	-	-	-	-	-	0.00
Los Angeles Family Housing Corporation - CD 2 - Willow Tree Motel	Willow Tree Motel	GT-ISP-AEPH-005	380,124.90	495,880.00	876,004.90	249,394.00	88,399.00	160,995.00	123,970.00	95,031.00	657,003.90
Los Angeles Family Housing Corporation- CD2-Ritchie Valens/Paxton Park	Motel 2	GT-ISP-AEPH-005	-	506,000.00	506,000.00	266,598.00	104,719.00	161,879.00	126,500.00	-	379,500.00
Los Angeles Family Housing Corporation - CD 6 - Aetna Zone		GT-ISP-AEPH-005	-	-	-	-	-	-	-	-	0.00
Hope of the Valley Rescue Mission - CD 3 - Riverbed	Riverbed (20-30/CD3) + Adjacent	GT-ISP-AEPH-006	403,542.00	475,640.00	879,182.00	464,633.00	130,656.00	333,977.00	118,910.00	100,886.00	659,386.00
Hope of the Valley Rescue Mission	(ISP) CD 12 - Chatsworth Metrolink Stations	GT-ISP-AEPH-006	-	576,840.00	576,840.00	-	-	144,210.00	-	144,210.00	432,630.00
Hope of the Valley Rescue Mission	(ISP) CD 6 - Aetna/Van Nuys	GT-ISP-AEPH-006	-	526,240.00	526,240.00	-	-	131,560.00	-	131,560.00	394,680.00
Hope of the Valley Rescue Mission	Wyandotte (Desoto & Vanowen) CD 03/Bob Blumenfeld Partial	GT-ISP-AEPH-006	-	667,920.00	667,920.00	-	-	166,980.00	-	166,980.00	500,940.00
First to Serve	(ISP) CD 14 - Highland Park Motel - 4855 York Blvd & (ISP) CD 8 - Full Moon Inn	GT-ISP-AEPH-007	1,589,592.00	809,600.00	2,399,192.00	1,746,220.00	635,112.00	1,111,108.00	202,400.00	397,398.00	1,799,394.00
The Salvation Army	Inside Safe - LA Grand	GT-CH-PRK-003	2,597,400.00	-	2,597,400.00	2,309,141.00	1,008,912.00	1,300,229.00	-	649,350.00	1,948,050.00
Go RN (Nursing)	Nursing services-CD 14 - LA Grand	2019PRKP05	1,128,678.00	-	1,128,678.00	1,123,959.05	988,642.00	1,35,317.05	-	816,689.00	311,989.00
Citiquard - CD 14 - LA Grand	Security services- CD 14 - LA Grand	2019PRKP04	1,425,600.00	-	1,425,600.00	1,632,029.85	1,425,600.00	206,429.85	-	1,235,620.00	190,080.00
Harbor Interfaith Services, Inc.	CD 15 - Lomita/McCow/Five Points	GT-ISP-AEPH-008	-	1,298,225.00	1,298,225.00	-	-	172,040.00	-	172,040.00	1,126,185.00
Weingart Center Association	CD 14 - Skid Row (LA Grand Hotel)	GT-ISP-AEPH-009	-	9,019,449.00	9,019,449.00	3,152,224.00	-	2,254,862.00	-	2,254,862.00	6,764,587.00
UNALLOCATED			-	-	-	-	-	-	-	-	0.00
UNALLOCATED			2,865,500.00	2,865,500.00	2,865,500.00	-	-	-	-	-	2,865,500.00
UNALLOCATED			36,516,708.53	(25,455,250.50)	11,061,458.03	-	-	-	-	-	-
1-SUBTOTAL: Shelter and Housing Interventions- SHEL-IHOP			48,761,837.14	(67,356.50)	48,694,480.64	16,004,123.44	6,540,729.00	5,801,523.44	5,478,082.00	6,224,316.75	25,558,713.86
2-SUB-RECIPIENT Outreach and Engagement											
Housing Fairs - Freed'em Consulting	Housing navigation services		-	20,000.00	20,000.00	-	-	-	-	-	20,000.00
UNALLOCATED-LAHSA 10% Admin			-	-	-	-	-	-	-	-	-
2-SUBTOTAL: Outreach and Engagement- OTR			-	20,000.00	20,000.00	-	-	-	-	-	20,000.00
TOTAL SUB RECIPIENT COSTS			48,761,837.14	(47,356.50)	48,714,480.64	16,004,123.44	6,540,729.00	5,801,523.44	5,478,082.00	6,224,316.75	25,578,713.86