

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: April 23, 2019

CAO File No. 0220-05151-0113  
Council File No. 18-0628  
Council District: All

To: The Homeless Strategy Committee

From: Richard H. Llewellyn, Jr., *Yolanda Chavez for* City Administrative Officer

Reference: State of California Homeless Emergency Aid Program

Subject: **State Homeless Emergency Aid Program (HEAP) – First Quarterly Expenditure Report and Funding Recommendations**

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### SUMMARY

This is the first quarterly expenditure report on the City's \$85,013,607 State of California Homeless Emergency Aid Program (HEAP) grant award. The grant has strict commitment and expenditure deadlines: 50 percent of funds must be obligated by January 1, 2020; and 100 percent must be expended by June 30, 2021. This report provides the status of HEAP commitments and expenditures to date through March 31, 2019. It also provides recommendations to effectuate a Council motion relative to HEAP funding for Skid Row (C.F. 19-0394), to authorize additional HEAP funding in the amount of \$17,848,711, and to approve other actions needed to implement A Bridge Home projects.

### RECOMMENDATIONS

That the Homeless Strategy Committee review the following recommendations and forward to the City Council for consideration:

1. Transfer \$3,513,921.30 from Category 3 – Capital, Operating, Services – Citywide to Activity Category 1 – Capital and Operating Support – A Bridge Home to consolidate funds reserved for A Bridge Home projects in order to effectuate Recommendation 2.a below;
2. Approve the following funding from the Homeless Emergency Aid Program grant in the amount of \$17,848,711:
  - a. \$13,183,781 from Activity Category 1 – Capital and Operating Support – A Bridge Home:
    - i. \$4,358,471 to address increased construction costs for A Bridge Home facilities as follows:
      1. \$1,063,666 for the bridge housing facility at 1533 Schrader Boulevard;
      2. \$1,607,519 for the bridge housing facility at 5695, 5971 and 5975 St. Andrews Place;
      3. \$1,452,161 for the bridge housing facility at 2316 Imperial Highway; and
      4. \$235,125 for the bridge housing facility at the U.S. Department of

Veterans Affairs West Los Angeles Campus.

- ii. \$8,825,310 for operating costs at A Bridge Home facilities as follows:
    1. \$674,000 to supplement Measure H operating funds at the bridge housing facility at 5695, 5971, and 5975 St. Andrews Place through June 30, 2021;
    2. \$667,000 to supplement Measure H operating funds at the bridge housing facility at 2316 Imperial Highway through June 30, 2021;
    3. \$637,350 to supplement Measure H operating funds at the bridge housing facility at 2817 S. Hope Street through June 30, 2021;
    4. \$3,642,000 to support the full cost of services at the bridge housing facility (\$60/bed/night) at 100 Sunset Ave. through June 30, 2021;
    5. \$655,560 to support the full cost of services at the bridge housing facility (\$60/bed/night) at 1819 S. Western Ave. through June 30, 2021; and
    6. \$2,549,400 to support the full cost of services at the bridge housing facility (\$60/bed/night) at 625 La Fayette Place through June 30, 2021.
  
  - b. \$2,698,250 from Activity Category 2 – Capital and Operating Support – Skid Row:
    - i. \$593,250 for the Los Angeles Homeless Services Authority to implement tenant improvements at 538 San Pedro Street in order to establish a new location for The Bin voluntary storage facility;
    - ii. \$779,000 for the Los Angeles Homeless Services Authority to support two (2) Homeless Engagement Teams dedicated to Skid Row through June 30, 2021;
    - iii. \$750,000 for The People Concern to provide shower and restroom access 24 hours per day, seven days per week next to the new location for The Bin through June 30, 2021;
    - iv. \$266,000 for St. Vincent De Paul to expand restroom access through June 30, 2021;
    - v. \$250,000 for the Department of General Services to purchase and install five (5) drinking fountains at Pit Stop locations in Skid Row; and
    - vi. \$60,000 for the Los Angeles Department of Sanitation to install and service a total of six (6) sharps collection boxes in Skid Row to be co-located at four (4) Pit Stop locations, The Bin, and the ReFresh Spot through June 30, 2021.
  
  - c. \$1,966,680 from Activity Category 4 – Youth Set-Aside for 54 bridge housing beds for youth at the bridge housing facility at 100 Sunset Ave (\$60/bed/night) through June 30, 2021.
3. Instruct the General Manager, Housing and Community Investment Department, to amend the contract with the Los Angeles Homeless Services Authority for Homeless Emergency Aid Program funding to include the following funds and services:
- a. Homeless Outreach Program Integrated Care System for the bridge housing facility at 5695 St. Andrews Place - \$758,100:
    - i. Operating costs through June 30, 2021 - \$674,000; and
    - ii. Furniture, fixtures, and equipment (funds previously approved: C.F. 18-0654) - \$84,100.
  - b. The People Concern - \$7,362,080:
    - i. For the bridge housing facility at 2316 Imperial Highway – \$751,100:

1. Operating costs through June 30, 2021 - \$667,000; and
  2. Furniture, fixtures, and equipment (funds previously approved: C.F. 18-0651) - \$84,100.
  - ii. For the bridge housing facility at 100 Sunset Ave. – \$5,860,980:
    1. Operating costs through June 30, 2021 - \$5,608,680; and
    2. Furniture, fixtures, and equipment (funds previously approved; C.F. 18-0510) - \$252,300.
  - iii. For expanded shower and restroom access 24 hours per day, seven days per week at a facility next to the new location for The Bin through June 30, 2021 - \$750,000.
  - c. Volunteers of America Los Angeles for operating costs at the bridge housing facility at 2817 S. Hope Street through June 30, 2021 - \$607,000.
  - d. 1736 Family Crisis Center for operating costs at the bridge housing facility at 1819 S. Western Ave. through June 30, 2021 – \$655,560.
  - e. The Salvation Army for operating costs at the bridge housing facility at 625 La Fayette Pl. through June 30, 2021 - \$2,549,400.
  - f. Los Angeles Homeless Services Authority - \$1,372,250:
    - i. For tenant improvements at 538 San Pedro Street in order to establish a new location for The Bin voluntary storage facility - \$593,250; and
    - ii. To support two (2) Homeless Engagement Teams dedicated to Skid Row through June 30, 2021 - \$779,000.
  - g. St. Vincent De Paul to support expanded restroom access through June 30, 2021 - \$266,000.
4. Authorize the City Administrative Officer to:
- a. Prepare any additional Controller instructions or make any necessary technical adjustments consistent with the Mayor and Council action in this matter, and authorize the Controller to implement these instructions; and
  - b. Prepare any additional Controller instructions to reimburse the City Departments for their accrued labor, material or permit costs related to projects in this report consistent with the Mayor and Council action on this matter, and authorize the Controller to implement these instructions.

## **DISCUSSION**

### Status of HEAP Expenditures

As of March 31, 2019, a total of \$2,288,705.30 (2.7%) of the City's HEAP allocation had been expended. These expenditures include. \$2,277,397.56 from Activity Category 1 – Capital and Operating Support – A Bridge Home (HEAP Category 1), and \$11,307.74 from Activity Category 5 – Administrative Costs (HEAP Category 5). Table 1 summarizes these expenditures by Activity Category and Attachment 1 provides additional detail.

### Status of HEAP Commitments

HEAP funds in the amount of \$48,315,009, or 57% of the HEAP allocation, have been committed, an additional \$20,155,546.65 has been reserved for A Bridge Home program projects, and \$16,543,051.35 is uncommitted and unreserved. Table 1 summarizes this information; Attachment 1 provides additional detail.

**Table 1. Status of HEAP Commitments and Expenditures**

Activity Category		Total Amount	Funds Committed	Funds Reserved for A Bridge Home	Uncommitted/Unreserved Funds Remaining	Expenditures
1	Capital and Operating Support – A Bridge Home	\$47,565,876.35	\$30,924,251.00	\$16,641,625.35	\$0.00	\$2,277,397.24
2	Capital and Operating Support – Skid Row	\$20,000,000.00	\$5,624,874.00	\$0.00	\$14,375,126.00	\$0.00
3	Capital, Operating, Services – Citywide	\$11,512,246.30	\$7,998,325.00	\$3,513,921.30	\$0.00	\$0.00
4	Youth Set-Aside	\$4,250,680.35	\$2,082,755.00	\$0.00	\$2,167,925.35	\$0.00
5	Administrative Costs	\$1,684,804.00	\$1,684,804.00	\$0.00	\$0.00	\$11,307.74
<b>Total</b>		<b>\$85,013,607.00</b>	<b>\$48,315,009.00</b>	<b>\$20,155,546.65</b>	<b>\$16,543,051.35</b>	<b>\$2,288,704.98</b>

Additional Proposed HEAP Commitments

Two motions were introduced on April 12, 2019 to commit additional HEAP funds:

1. Motion (Huizar – O’Farrell; C.F. 19-0394) instructs the City Administrative Officer to submit a request to the Homeless Strategy Committee to commit \$2,678,250 from Activity Category 2 – Capital and Operating Support – Skid Row (HEAP Category 2). These funds are to relocate The Bin, add two Homeless Engagement Teams dedicated to the Skid Row community, expand restroom and shower access at two (2) sites, install five (5) public drinking fountains, and install and service six (6) sharps collection boxes in Skid Row (Attachment 2). Council District 14 reports that the correct cost to install and maintain the sharps collection boxes identified in the Motion is \$60,000, up from \$40,000. As such, the corrected total estimate of costs for programs and services in this Motion is \$2,698,250. This report provides recommendations to allocate funds from HEAP Category 2 as described in the Motion, with the correction provided by Council District 14.
2. Motion (Price – O’Farrell; C.F. 18-0750-S1) provides recommendations to fund construction and furniture, fixtures, and equipment at the A Bridge Home project located at 2817 South Hope Street in Council District 9 using \$6,079,875 from HEAP Category 1 (Attachment 3).

If the funds identified in these two Motions are approved, HEAP funds committed would increase to \$57,093,134 or 67% of the HEAP allocation, and the uncommitted and unreserved balance would decrease to \$13,844,801.35.

Funding Needed to Implement A Bridge Home Projects

To date, \$81,079,797 has been reserved to construct A Bridge Home sites within the General City Purposes Fund (GCP; \$20,000,000), the Unappropriated Balance (UB; \$10,000,000), and the City’s HEAP grant (\$51,079,797), of which \$43,599,419 has been committed to projects. The remaining balance is \$37,480,378. When the \$6,079,875 proposed for the construction of A Bridge Home facility on Hope Street (C.F. 18-0750-S1) is approved, committed funds will increase to \$49,679,294 and the balance of funds reserved will decrease to \$31,400,504.

As discussed below, \$13,183,781 is needed from HEAP Category 1 to support increased construction costs for four (4) approved projects and ensure sufficient service funding for six (6) A

Bridge Home projects for which construction funding has been approved or is pending approval. This Office recommends allocating \$8,565,876 reserved in HEAP Category 1 for A Bridge Home contingencies (\$2,565,876) and for two proposed projects that have been deemed infeasible, 499 and 503 North San Fernando Road and 741 Gayley Ave., (\$6 million). The remaining \$4,617,905 balance needed for service costs is recommended from funds reserved for A Bridge Home capital costs in HEAP Category 1 and Activity Category 3 – Capital, Operating, Services – Citywide (HEAP Category 3). This action creates a projected gap of \$4,617,905 in capital funding available for projects currently under feasibility review. For youth beds at the site at 100 Sunset Ave., \$1,966,680 is recommended from Activity Category 4 – Youth Set-Aside (HEAP Category 4) to support operating costs.

While Measure H funds will support operating costs for 600 beds for three (3) years from the date these sites start operating, HEAP funds recommended to supplement Measure H will support operations only through June 30, 2021, which is the statutory HEAP expenditure deadline. As such, additional funding for services will be needed after June 30, 2021. Further, since all 600 beds within the County commitment have been identified, all future sites will require full service funding at a rate of \$60/bed/night, from other sources. Service funding needs are described in more detail below.

*Construction Funding Needed*

Since construction funds were approved for the A Bridge Home facilities at 1533 Schrader Boulevard, 5695 St. Andrews Place, 2316 Imperial Highway, and the U.S. Department of Veterans Affairs (VA) West Los Angeles Campus, construction costs have increased and these sites require an additional \$4,358,471. Increased construction costs are due to the heated construction market, site modifications requested by service providers during final project design, and construction overtime costs to expedite project completion. Table 2 below summarizes additional construction costs for each of these sites. The CAO recommends allocating additional construction funding from the \$8,565,876 in HEAP Category 1 that had been reserved for A Bridge Home contingencies and for two projects that have since been deemed infeasible.

**Table 2. Construction Funding Gap Needed**

Site	CD	Funds Approved	Updated Construction Cost	Additional Construction Funding Needed
1533 Schrader Blvd.	13	\$ 3,003,194	\$ 4,066,860	\$ 1,063,666
5695 St. Andrews Pl.	8	\$ 4,642,535	\$ 6,250,054	\$ 1,607,519
2316 Imperial Hwy.	15	\$ 5,233,512	\$ 6,685,673	\$ 1,452,161
VA West LA Campus	11	\$ 2,184,989	\$ 2,420,114	\$ 235,125
<b>Total Construction Funding Needed:</b>				<b>\$ 4,358,471</b>

*Services Funding Needed*

The County of Los Angeles has committed to partner with the City by providing Measure H funds through the Los Angeles Homeless Services Authority (LAHSA) to operate up to 600 beds in A Bridge Home facilities for three (3) years. The County funded the first A Bridge Home site at the El Pueblo Historical Monument at \$60/bed/night, however, all remaining beds will be funded at the current bridge housing bed rate of \$50/bed/night for individuals and youth. The exception is trauma-informed beds for women, which are funded at \$60/bed/night by the County. Based on LAHSA's analysis, \$60/bed/night is needed for all beds to provide the level of services required for the A Bridge Home program. As such, an additional \$10/bed/night is needed to supplement County

service funding in facilities serving individuals and youth.

To date, 301 of the 600 beds within the County's commitment have been identified. Of these, 229 beds at four (4) facilities are fully funded through Measure H at \$60/bed/night: the El Pueblo Historical Monument (45 beds for individuals); 1214 Lodi Place (126 trauma-informed beds for women); 1920 West 3rd Street (28 trauma-informed beds for women); and 1403 Gardner Street (30 trauma-informed beds for women). While the site at 1403 Gardner Street is still under construction, these beds will be committed through a request for proposals being administered by the LAHSA to identify a provider for this site. The remaining 72 beds for individuals at 1533 Schrader Blvd. are funded at \$50/bed/night from Measure H. The additional \$10/bed/night for this site has already been approved from the City's HEAP grant (C.F. 18-0628). Since the VA will fund services at the West LA Campus, City funds are not needed to operate this site.

542 additional beds for individuals and youth are currently under development at six (6) bridge housing facilities on St. Andrews Place (100 beds), Imperial Highway (100 beds), Hope Street (100 beds), Sunset Ave. (154 beds), South Western Ave. (18 beds) and 625 La Fayette Pl (70 beds). This brings the total A Bridge Home beds to 843. Funds in the amount of \$10,791,990 are needed to support services at these sites: \$10/bed/night to supplement the 299 beds remaining within the County commitment, and \$60/bed/night for the additional 243 beds over this commitment. Table 3 below provides more detail on funding needs for each site.

This Office recommends that \$1,966,680 from HEAP Category 4 be allocated to support the 54 youth beds at the Sunset Ave. site at \$60/bed/night, and that \$8,825,310 be allocated from HEAP Category 1 to supplement Measure H funds for 299 beds at \$10/bed/night and to provide \$60/bed/night for 189 beds for individuals at the Hope Street, Sunset Ave., South Western Ave. and La Fayette Pl. sites. The balance of the \$8,565,876 available in HEAP Category 1 after allocations for increased construction costs is \$4,207,405. The remaining \$4,617,905 needed for services at these sites is recommended from HEAP Category 1 funding reserved for A Bridge Home projects currently under review.

**Table 3. Services Funding Need**

Site	CD	Beds	Population	Estimated Start Date	County Measure H Funding per Bed Per Night	Funding Needed per Bed Per Night	Funding Needed through June 30, 2021	Recommended HEAP Activity Category
5695 St. Andrews Pl.	8	100	Individuals	8/26/2019	\$50	\$10	\$674,000	1
2316 Imperial Hwy.	15	100	Individuals	9/2/2019	\$50	\$10	\$667,000	1
2817 S. Hope St.	9	99	Individuals	11/1/2019	\$50	\$10	\$600,930	1
2817 S. Hope St.	9	1	Individuals	11/1/2019	\$0	\$60	\$36,420	1
100 Sunset Ave.	11	100	Individuals	11/1/2019	\$0	\$60	\$3,642,000	1
1819 S. Western Ave.	10	18	Individuals	11/1/2019	\$0	\$60	\$655,560	1
625 La Fayette Pl.	10	70	Individuals	11/1/2019	\$0	\$60	\$2,549,400	1
<i>Subtotal AC-1</i>							<i>\$8,825,310</i>	
100 Sunset Ave.	11	54	Youth	11/1/2019	\$0	\$60	\$1,966,680	4
<i>Subtotal AC-4</i>							<i>\$1,966,680</i>	
<b>Total</b>		<b>542</b>					<b>\$10,791,990</b>	

Status of HEAP Commitments and Expenditures if Report Recommendations are Approved

If the recommendations and the Motions described in this report are approved, a total of \$72,243,595, or 85% of the HEAP allocation, will be committed, the HEAP reserve balance for A Bridge Home will decrease to \$891,890.65, and the uncommitted and unreserved funds balance will decrease to \$11,878,121.35. Table 4 below summarizes this information.

**Table 4. Status of HEAP Commitments and Expenditures if Report Recommendations and Motions are Approved**

Activity Category		Amount	Total Funds Committed	Reserved for A Bridge Home	Uncommitted/ Unreserved Funds Remaining	Expended
1	Capital and Operating Support – A Bridge Home	\$51,079,797.65	\$50,187,907.00	\$891,890.65	\$0.00	\$2,277,397.24
2	Capital and Operating Support – Skid Row	\$20,000,000.00	\$8,323,124.00	\$0.00	\$11,676,876.00	\$0.00
3	Capital, Operating, Services - Citywide	\$7,998,325.00	\$7,998,325.00	\$0.00	\$0.00	\$0.00
4	Youth Set-Aside	\$4,250,680.35	\$4,049,435.00	\$0.00	\$201,245.35	\$0.00
5	Administrative Costs	\$1,684,804.00	\$1,684,804.00	\$0.00	\$0.00	\$11,307.74
<b>Total</b>		<b>\$85,013,607.00</b>	<b>\$72,243,595.00</b>	<b>\$891,890.65</b>	<b>\$11,878,121.35</b>	<b>\$2,288,704.98</b>

Additional Actions Needed to Implement A Bridge Home Projects

This report also provides recommendations needed to implement the A Bridge Home projects located at St. Andrews Place, Imperial Highway, and 100 Sunset Ave. Approved project budgets included funds for service providers at each site to purchase furniture, fixtures and equipment for the facilities. Additional authority is needed for these funds to be transferred to LAHSA so that they can be included in the service contracts for these facilities. The Motion to fund the Hope Street facility includes these instructions, so no further action is needed for this site.

**FISCAL IMPACT**

The recommendations in this report create a projected gap of \$4,617,905 in Fiscal Year (FY) 2019-20 in construction funds reserved for A Bridge Home projects. Moreover, funding for services at A Bridge Home sites in this report will need to be identified for operating costs beyond June 30, 2021. Funds for services at \$60/bed/night will also have to be identified for all additional A Bridge Home sites. If all sites currently under review are deemed feasible and approved as A Bridge Home facilities, service funding for 645 additional beds will be required. The CAO is working with the Mayor’s Office to identify additional construction and services funds for A Bridge Home projects, including a second HEAP allocation from the State of California and/or additional funding from Los Angeles County Measure H.

Attachments:

1. HEAP Funding Commitments and Expenditures through March 31, 2019
2. Motion (Huizar – O’Farrell; C.F. 19-0394) Proposing Funds for Projects and Programs in Skid Row
3. Motion (Price – O’Farrell; C.F. 18-0750-S1) Proposing Funds for the Hope Street A Bridge Home Project

*RHL:YC:MB:SRB:16190037*



Attachment 1 - HEAP Funding Commitments and Expenditures through March 31, 2019

Activity Category Ref. No.	Commitment	Description	Council District	Council File No.	Total HEAP Commitment	Total HEAP Expenditures
AC-1-1	1533 Schrader Blvd A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land. Funds allocated for capital and operating support.	13	18-0352	\$ 2,092,861	\$ 1,139,579.32
AC-1-2	1533 Schrader Blvd A Bridge Home	Furniture, fixtures and Equipment to be purchased by the Bureau Of Engineering	13	18-0628	\$ 230,344	\$ -
AC-1-3	1533 Schrader Blvd A Bridge Home	Furniture, fixtures and Equipment to be purchased by People Assisting the Homeless (facility operator)	13	18-0628	\$ 88,557	\$ -
AC-1-4	Interim Housing on the U.S. Department of Veterans Affairs (VA) Westwood Campus	100 beds interim housing. The City and County of Los Angeles are jointly funding construction, the VA will fund the services for 36 months	11	18-0510	\$ 2,184,989	\$ 784,865.18
AC-1-5	City Bureau of Engineering (BOE) A Bridge Home Pre-development Costs	BOE consultations services to perform CEQA analysis and design services for proposed bridge housing facilities to be constructed by the City	Multiple	18-0628	\$ 1,600,000	\$ 139,912.56
AC-1-6	General Services Department (GSD) A Bridge Home Pre-development Costs	GSD contractual Services, construction materials for proposed bridge housing facilities to be constructed by the City	Multiple	18-0628	\$ 238,460	\$ -
AC-1-7	5965 St. Andrews Place A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land	8	18-0654	\$ 3,000,000	\$ 43,221.74
AC-1-8	100 Sunset Avenue A Bridge Home	154 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority	11	18-0510	\$ 815,011	\$ 66,664.63
AC-1-9	2316 Imperial Highway A Bridge Home	100 beds of interim housing to be constructed by the City on land owned by the Housing Authority of the City of Los Angeles	15	18-0651	\$ 3,000,000	\$ 103,153.81
AC-1-10	12860 Arroyo Street (Sylmar Armory) A Bridge Home	Two (2) years operating funding for 85 beds of trauma-informed interim housing for women being developed in partnership with the County of Los Angeles.	7	18-0927	\$ 3,000,000	\$ -
AC-1-11	Los Angeles LGBT Center 's McCadden Plaza Senior Housing Project	Gap financing for construction of senior housing by the Los Angeles LGBT Center	4	18-0628	\$ 2,300,000	\$ -
AC-1-12	El Pueblo A Bridge Home	Funds to support City rental costs for modular trailer buildings at the 45-bed interim housing site located at the El Pueblo Historical Monument	14	18-0628	\$ 201,250	\$ -
AC-1-13	El Pueblo A Bridge Home	Furniture, fixture, equipment to be purchased by The People Concern (facility operator) for the 45-bed interim housing site at the El Pueblo Historical Monument	14	18-0628	\$ 75,000	\$ -
AC-1-14	625 La Fayette Place and 1819 S. Western A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land.	10	18-0392	\$ 7,097,779	\$ -
AC-1-15	7621 Canoga Blvd.	100 beds of interim housing being established in partnership with the County of Los Angeles	3	18-0820	\$ 4,300,000	\$ -
AC-1-16	Aviva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	18-0628	\$ 700,000	\$ -
AC-2-1	Hygiene Services - Skid Row	Expand Pit Stop Program in Skid Row including adding one additional site and a dedicated mobile shower	14	18-0628	\$ 1,941,296	\$ -
AC-2-2	Interim Housing - Skid Row	Operating costs for 24 overnight shelter beds for women in the Skid Row area of downtown Los Angeles	14	18-0628	\$ 350,400	\$ -
AC-2-3	Hygiene Services - Skid Row	New sidewalk sweeping and litter abatement program in Skid Row	14	18-0628	\$ 2,000,000	\$ -

Attachment 1 - HEAP Funding Commitments and Expenditures through March 31, 2019

Activity Category Ref. No.	Commitment	Description	Council District	Council File No.	Total HEAP Commitment	Total HEAP Expenditures
AC-2-4	Interim Housing at 1426 Paloma	Leasing expenses for 36 months to establish 119 interim housing beds at 1426 Paloma in Skid Row in partnership with the County of Los Angeles	14	18-0628	\$ 1,333,178	\$ -
AC-3-1	Real Estate Evaluation Services	Contract with County DHS for real estate evaluation and rehabilitation services related to privately owned buildings proposed as bridge housing facilities	Multiple	18-0841	\$ 100,000	\$ -
AC-3-2	Hygiene Services - Citywide	Expand Pit Stop Program outside of Skid Row, including add 5 mobile pit stops and mobile shower services	Multiple	18-0628	\$ 4,554,161	\$ -
AC-3-3	Modular Hygiene Trailer - Sherman Way Navigation Center	Purchase hygiene trailer for City-sponsored storage and navigation center for persons experiencing homelessness	2	18-0628	\$ 400,000	\$ -
AC-3-4	Multi-disciplinary Outreach Team Operations	Continue Multi-Disciplinary Team operations	8	18-0628	\$ 450,000	\$ -
AC-3-5	Multi-disciplinary Outreach Team Operations	Establish a new Multi-Disciplinary Team	9	18-0628	\$ 340,000	\$ -
AC-3-6	Family Navigation Services	Staff and supplies to support navigation and supportive services for homeless families	7	18-0628	\$ 450,000	\$ -
AC-3-7	Services to Homeless Families Living in Motels	Resources dedicated to case management and coordinator services to families living in hotels and motels on Sepulveda Blvd	6	18-0628	\$ 650,000	\$ -
AC-3-8	Capacity Building	Expand capacity of North Valley Caring Services	7	18-0628	\$ 114,568	\$ -
AC-3-9	Diversion Services for Families at Risk of Homelessness	Eight Diversion/Rapid Resolution specialists at City FamilySource Centers for 2 years	Multiple	18-0628	\$ 540,000	\$ -
AC-3-10	Mobile Showers	Expand mobile shower services	1	18-0628	\$ 399,596	\$ -
AC-4-1	Los Angeles LGBT Center at Anita May Rosenstein Campus Youth Supportive Housing	Gap financing for construction of 25 units of permanent supportive housing for homeless Transition Aged Youth (TAY)	4	16-0345	\$ 450,000	\$ -
AC-4-2	Aviva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	18-0628	\$ 1,307,755	\$ -
AC-4-3	Interim Housing for Youth	Down payment for Venice Community Housing to purchase property being leased for the Roots to Grow program	11	18-0628	\$ 325,000	\$ -
AC-5-1	Diversion Services for Families at Risk of Homelessness	Eight Diversion/Rapid Resolution specialists at City FamilySource Centers for 2 years	Multiple	18-0628	\$ 164,599	\$ -
AC-5-2	GSD Bridge Housing Administrative Costs	GSD staffing, consultant and equipment costs associated with implementing approved bridge housing facilities	Multiple	18-0628	\$ 124,612	\$ -
AC-5-3	City Administrative Officer (CAO) Administrative Costs	CAO HEAP Grant accounting costs	Multiple	18-0628	\$ 11,066	\$ -
AC-5-4	Administrative Costs	Los Angeles Homeless Services Authority (LAHSA) costs associated with administering funds	Multiple	18-0628	\$ 227,056	\$ -
AC-5-5	Administrative Costs	Public Works costs associated with administering the Pit Stop Program	Multiple	18-0628	\$ 315,000	\$ -
AC-5-6	Administrative Costs	GSD for staff costs for four positions to expedite A Bridge Home projects	Multiple	18-0628	\$ 253,471	\$ -

Attachment 1 - HEAP Funding Commitments and Expenditures through March 31, 2019

Activity Category Ref. No.	Commitment	Description	Council District	Council File No.	Total HEAP Commitment	Total HEAP Expenditures
AC-5-7	Administrative Costs	Matching funds for the United Way of Greater Los Angeles' Homelessness Policy Fellowship Program	8	18-0628	\$ 45,000	\$ -
AC-5-8	Administrative Costs	Three new positions supporting A Bridge Home implementation and street strategy coordination in the Mayor's Office of City Homeless Initiatives	Multiple	18-0628	\$ 544,000	\$ 11,307.74
<b>Totals</b>					<b>\$ 48,315,009</b>	<b>\$ 2,288,705</b>

**MOTION**

**HOMELESSNESS AND POVERTY**

There is a homelessness crisis in the City of Los Angeles. According to the 2018 Point-in-time Homeless Count, there are approximately 31,516 homeless individuals in the City of Los Angeles of which 2,145 are unsheltered and experiencing homelessness in Skid Row. To address this need, the City of Los Angeles has received \$85 million in direct allocation from the State of California through the statewide Homeless Emergency Aid Program (HEAP) of which \$20 million is allocated for Skid Row. The City Council adopted an \$85 million proposed budget for funding eligible activities. Consistent with Council action (C.F. 18-0628) any HEAP funding request will be reviewed by the Homeless Strategy Committee and submitted to Council for approval.

Council District 14 has been working closely with the Mayor's Office to outline priorities for the one-time HEAP funding, which reflect the immediate needs in Skid Row while leveraging investments to have impact in focused areas. Among these strategies are the provision of basic health and hygiene facilities, such as bathrooms and showers and drinking water, which have been identified by service providers and community members as being high priority.

To address the needs in Skid Row in the Council District 14, Council should allocate HEAP funds to the activities described below:

- From the \$20 million Capital and Operating Support for Short Term Housing Interventions, Capital for Permanent Housing, and Homeless Services in Skid Row Area of Los Angeles line item, allocate:
  - \$593,250 for tenant improvements at the new location for The Bin voluntary storage at 538 San Pedro Street;
  - \$779,000 for two Los Angeles Homeless Services Authority Homeless Engagement Teams specific to Skid Row for two years to augment the C3 teams that have full loads in this area;
  - \$750,000 to expand shower and restroom services at The People Concern, next to the new Bin to add eight hours to have services for 24 hours and 7 days a week for two years;
  - \$266,000 to expand restroom and shower access at St. Vincent de Paul for two years;
  - \$250,000 for five drinking fountains, co-located with attended Automatic Public Toilets; and
  - \$40,000 for installation and servicing of six Sharps collection boxes to help reduce improper disposal of hazardous materials; four co-located with the attended Automatic Public Toilets and one each at The Bin and the Refresh Spot.

Approximately \$14.4 million remains available in this category.

**I THEREFORE MOVE** that the Council instruct the City Administrative Officer (CAO) to submit to the Homeless Strategy Committee (HSC) for review a funding request for approximately \$2.7 million to utilize State Homeless Emergency Aid (HEAP) funds for various programs in the Skid Row Area in Council District 14, as further detailed in the text of this Motion;

**I FURTHER MOVE** that the Council instruct the CAO to submit HSC's recommendation to Council relative to the use of HEAP funds for the funding requests stated above.

PRESENTED BY:

  
JOSE HUIZAR  
Councilmember, 14<sup>th</sup> District

SECONDED BY:





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## MOTION

In April 2018, the City Council and the Mayor declared a shelter crisis in the City of Los Angeles. According to the 2018 Greater Los Angeles Homeless Point in Time Count released by Los Angeles Homeless Services Authority (LAHSA), 31,516 homeless individuals reside in the City, 23,114 of whom are unsheltered. To respond to this crisis and the immediate need for shelter, the Mayor and Council allocated \$20 million to the Crisis and Bridge Housing Fund in the 2018-19 Adopted Budget to establish temporary crisis and bridge housing facilities. The goal of this fund is to add 50 to 100 new beds per Council District. Additionally, \$45 million has been allocated within the City of Los Angeles' Homeless Emergency Aid Program allocation from the State of California and \$10M was included in the Unappropriated Balance (Homeless Services Program) and to augment the Crisis and Bridge Housing Fund.

On December 4, 2018, the City Council adopted recommendations from the Homeless and Poverty Committee instructing City staff to evaluate and report on the feasibility of using property owned by the County of Los Angeles at 2817 South Hope Street in Council District 9 for interim housing purpose (C.F. 18-0750).

At this time, the City Administrative Officer, Bureau of Engineering (BOE), and other appropriate City departments have determined that this property is suitable for a tension membrane structure and modular trailers to establish bridge housing beds for 100 individuals. The site will also include storage for residents, personal hygiene and laundry facilities, supportive and community engagement services, and 24-hour security. Additionally, LAHSA has identified the Volunteers of America Los Angeles (VOALA) as the service provider to manage and operate the site in partnership with St. John's Well Child and Family Center. The City will lease the site to VOALA and is coordinating with the County to secure operating funding for this facility.

In order to assess the site feasibility, the BOE conducted a California Environmental Quality Act (CEQA) analysis of the proposed use of the site and Council must approve the BOE's determination that this use is categorically exempt from CEQA.

The estimated total development cost is \$6,323,049, \$243,174 of which has been paid from the Capital Improvement Expenditure Program Homeless Projects account for design and CEQA analysis.

**I THEREFORE MOVE** that the City Council:

1. APPROVE funds in the amount of \$6,079,875 to develop a bridge housing facility on property owned by the County of Los Angeles at 2817 South Hope Street. Funds to be appropriated from the Homeless Emergency Aid Program Grant Fund No. 60P/10, AC-1 – Capital and Operating Support;
2. Establish a new account within the Capital Improvement Expenditure Program Fund No 100/54, entitled "Bridge Housing – Hope Street" and appropriate the amount of \$2,590,942; and
3. Establish a new account within the Homeless Emergency Aid Program Grant Fund No. 60P/10 entitled "Bridge Housing – Hope Street" and appropriate \$280,340.

**I FURTHER MOVE** that the City Council, subject to the approval of the Mayor, authorize the Controller to appropriate the amount of \$6,079,875 to develop a Crisis and Bridge Housing site at 2817 South Hope Street, as follows:

1. Transfer the total of \$6,079,875 from the Homeless Emergency Aid Program Grant Fund No. 60P/10, AC-1 – Capital and Operating Support, Account No. 10R630 to the following accounts:



Fund/Department	Account Number	Account Title	Amount
100/40 General Services Department	001014	Salaries, Construction Project	\$213,000
100/40 General Services Department	001101	Hiring Hall Construction	\$800,000
100/40 General Services Department	001121	Benefits Hiring Hall Construction	\$400,000
100/40 General Services Department	003180	Construction Materials	\$1,220,600
100/78 Bureau of Engineering	001010	Salaries General	\$774,993
100/54 Capital Improvement Expenditure Program	TBD	Bridge Housing – Hope Street	\$2,590,942
60P/10 Homeless Emergency Aid Program	TBD	Bridge Housing – Hope Street	\$280,340

I FURTHER MOVE that the City Administrative Officer be directed to prepare any additional Controller instructions or make any necessary technical adjustments consistent with the Mayor and Council action in this matter, and authorize the Controller to implement these instructions.

I FURTHER MOVE that the General Manager, Housing and Community Investment Department be instructed to amend the contract with the Los Angeles Homeless Services Authority for Homeless Emergency Assistance Programs funding to include funds in the amount of \$280,340 for Volunteers of America Los Angeles to purchase furniture, fixtures and equipment for the bridge housing facility at 2817 South Hope Street.

I FURTHER MOVE that the General Manager, General Services Department, be instructed report to Council relative to the following actions:

- a. Negotiating a three-year lease agreement with the County of Los Angeles for the property located at 2817 South Hope Street, with the option to renew at the discretion of the City Council; and
- b. Negotiating a three-year sub-lease agreement with the Volunteers of America Los Angeles to operate a bridge housing facility at this site, with the option to renew at the discretion of the City Council.

I FURTHER MOVE that the City Administrative Officer be directed to prepare any additional Controller instructions to reimburse the City Departments for their accrued labor, material or permit costs related to this project from the "Bridge Housing – Hope Street" account consistent with the Mayor and Council action on this matter, and authorize the Controller to implement these instructions.

I FURTHER MOVE that the City Council instruct the City Homeless Coordinator to coordinate with Los Angeles County to identify funds for interim housing operations at this site, including, but not limited to County Measure H revenue.

PRESENTED BY:   
 CURREN D. PRICE, JR.  
 Councilman, 9th District

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SECONDED BY: 

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