

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 23, 2017

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Patricia J. Huber, Acting City Administrative Officer

BH

Subject: **SUPERVISORY BUILDING TRADES AND RELATED EMPLOYEES
REPRESENTATION UNIT (MOU #13) – TECHNICAL CORRECTION**

The following technical correction to Salary Note "T" in the Memorandum of Understanding for the Supervisory Building Trades Representation Unit effective for the period July 1, 2015 through June 30, 2018, is submitted for your review and application.

Currently the salary note reads as follows:

Employees who are required to supervise two or more supervisory employees with a total of 15 or more employees shall be paid a two-premium level (5.5%) pensionable bonus. These employees shall receive a biweekly rate that is at least 5.5% more than the employees they supervise, including base pay and regularly-assigned bonus.

The parties have met and agree that for the purposes of clarification, the salary note should be corrected in order to preclude paying supervisory classifications twice to supervise subordinate levels of employees (elimination of potential double bonus payment).

The corrected language shall read as follows:

Employees who are required to supervise another employee who is also a designated supervisor, shall be compensated a supervisory differential of two premium levels or approximately 5.5% above the highest paid subordinate. The bonus shall be pensionable and the differential shall be calculated upon the highest paid subordinate's base pay and any regularly assigned bonus.

If you have any questions regarding this matter, please contact Errol Griffin at (213) 978-7633, or electronically at errol.griffin@lacity.org.

PJH:MHA:EAG:0717054

c: Linh Vo, Controller's Office
GSD HR
PW HR
LAWA HR
HARBOR HR