

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 3, 2020

To: Ron Galperin, Controller  
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **TECHNICAL CORRECTIONS FOR THE 2018-2021 MEMORANDUM OF UNDERSTANDING FOR THE SERVICE AND CRAFTS REPRESENTATION UNIT (MOU 14) (C.F. NO. 19-0845)**

The 2018-2021 Memorandum of Understanding (MOU) between the City of Los Angeles and the Service Employees International Union (SEIU), Local 721, for the Service and Crafts Representation Unit (MOU 14) contains the following technical errors that require correction:

1. **SALARY NOTE R**

Salary Note R shall be corrected by removing July 7, 2019, and replacing with January 19, 2020. The new language should reflect the bold underlined information as shown below:

*Effective **January 19, 2020**, employees in the following classes on active payroll status as of July 1, 2019, and each July 1 thereafter for the term of the MOU, shall be provided with a non-pensionable bi-weekly tool allowance in the amount of fifty dollars (\$50.00) to be paid with the employee's paycheck.*

All other provisions of Salary Note R remain unchanged.

2. **SALARY NOTE DD**

Salary Note DD shall be corrected by adding Garage Attendant, Code 3531-0. The new language should reflect the bold underlined information as shown below:

*Effective July 7, 2019, any **Garage Attendant, Code 3531-0, -5, -6** assigned to Los Angeles Fire Department, Los Angeles Police Department, and General Services Department-Area 1 when regularly assigned to cleaning activities associated with biohazard conditions shall receive in addition to all other regular and premium compensation, additional pensionable compensation of two premium levels (5.5%) above the appropriate step on the salary range for the class.*

3. **APPENDIX E**

Appendix E inadvertently listed an incorrect salary range for Vocational Worker Warehouse Toolroom Worker, Code 3113-F. Correct the salary range as follows:

	<u>CLASS CODE</u>	<u>TITLE</u>	<u>SALARY RATE</u>
Current:	3113-F	Vocational Worker Warehouse Toolroom Worker	1966
<b>Corrected:</b>	<b>3113-F</b>	<b>Vocational Worker Warehouse Toolroom Worker</b>	<b>1996</b>

If you have any questions, please contact Angela Brown at (213) 978-7642 or [Angela.Brown@lacity.org](mailto:Angela.Brown@lacity.org).

RJH:DB:AB:0720155

- c: Rosemary Go, Controller's Office
- Daniel Quach, Controller's Office
- Vivienne Swanigan, Office of the City Attorney
- David Sanders, SEIU