

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 28, 2017

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Subject: **TECHNICAL CORRECTION FOR THE MEMORANDUM OF UNDERSTANDING
FOR THE BUILDING TRADES RANK AND FILE REPRESENTATION UNIT
(MOU 2)**

The following revision to the Memorandum of Understanding (MOU) for the Los Angeles County Building Trades Council (Bargaining Unit No. 2) is requested to correct the inadvertent technical error as indicated herein. The correction is to reflect fifteen (15) instead of twelve (12) working days and to add "120 hours" in Article 7.14 - Family Illness to clarify that fifteen working days is a maximum 120 hours. (See below for bold, underlined words to be inserted in the existing language.)

ARTICLE 7.14 FAMILY ILLNESS

Any employee who is absent from work by reason of the illness or injury of a member of his/her immediate family and who has accrued sick leave at full pay shall, upon approval of the appointing authority or the agent thereof designated to determine such matter, be allowed leave of absence with full pay for not to exceed in the aggregate **fifteen working** days (**120 Hours**) in any one calendar year, provided such employee shall furnish a satisfactory doctor's certificate or other suitable and satisfactory proof showing the nature and extent of the injury or illness to justify such absence

The aggregate number of days of absence for which pay may be allowed under this section shall be included in the number of days for which sick leave with full pay is allowed.

All other provisions of Article 7.14 remain unchanged. The effective date of the above change is January 1, 2016. If you have any questions regarding this matter, please contact Errol Griffin at (213) 978-7633.

MAS:MHA:eag:0717025

c: Chris Hannan, LAOCBTC
N. Andrew Vaughn, Controller's Office