

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: August 27, 2020

To: Ron Galperin, Controller
Attn: Bob Wingenroth, Director of Auditing

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **2018-21 MEMORANDUM OF UNDERSTANDING NO. 2 – TECHNICAL CORRECTIONS (C.F. NO. 19-0845)**

The following technical correction is being made to Memorandum of Understanding No. 2 for the Building Trades Rank and File Representation Unit to include the following salary note (bold and underlined) which was inadvertently omitted.

Appendix G – Salary Notes

C-5. Any Avionics Specialist, Code 3565, or Senior Avionics Specialist, Code 3566, who is regularly assigned fulltime to the Avionics Section, and is in possession of both an FCC Radiotelephone License and a FAA Radio Repairman Certificate valid at the City's Avionics facilities, and is designated by the Director of Communications (the Accountable Manager of the Repair Station) as a Quality Assurance Manager, shall receive, in addition to all regular and premium compensation, an additional 13.5% over the appropriate salary for the class. (Pensionable)

In September 2010, the Communications Electricians, Code 3686 and Senior Communications Electricians, Code 3638, assigned to the Avionics Section in ITA, were reclassified to Avionics Specialists, Code 3565 and Senior Avionics Specialists, Code 3566. The above salary note, which previously reflected Communications Electrician and Senior Communications Electrician, should have been changed to reflect the new Avionics Specialist and Senior Avionics Specialist classifications as it was not included in the new salaries, however it was inadvertently omitted.

Please contact Michelle Upshaw by email at michelle.upshaw@lacity.org or telephone at (213) 978-7631, if additional information is needed.

RHL:DB:MU:0721017

c: Daniel Quach, Office of the Controller
Rosemary Go, Office of the Controller
Vivienne Swanigan, Office of the City Attorney
Chris Hannan, Los Angeles/Orange Counties Building and Construction Trades Council