

## SEISMIC GOVERNANCE COMMITTEE

Thursday, June 30, 2022  
9:30 AM

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Seismic Governance Committee meeting will be conducted entirely telephonically.

Members of the public who wish to offer public comment to Seismic Governance Committee meeting should call (669) 900-6833 and use Meeting ID No. 843 8674 9048 and then press #. Press # again when prompted for participant ID.

**MEMBERS:** Matthew W. Szabo, City Administrative Officer, Chair (CAO)  
Sharon M. Tso, Chief Legislative Analyst (CLA)  
Jennifer P. McDowell, Office of the Mayor (Mayor)

<b>Staff Contact</b>	<b>Office</b>	<b>Staff Phone</b>
Elis Lee	CAO	(213) 577-6817
Antoinette J. Woodward	CAO	(213) 473-7594
Matthew Shade	CLA	(213) 978-0203
Kevin Minne	BOE	(213) 485-5228
Shay Doong	BOE	(213) 694-4271

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**PUBLIC COMMENTS:** General Public Comment, Multiple Agenda Item Comment

**AGENDA ITEMS:**

1. Approval of Minutes from June 16, 2022 meeting - Action by Committee
2. Bureau of Engineering- Bridge Improvement Program: Total Budget and Program Staffing
3. Bureau of Engineering- Bridge Improvement Program: Proposed Staffing and Salary Appropriations for Fiscal Year 2022-23
4. Findings to continue Teleconference Meetings Pursuant to AB361. Determination in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the COVID-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measure to promote social distancing – Action by Committee

\*\*\*\* SPECIAL MEETING \*\*\*\*

**SEISMIC GOVERNANCE COMMITTEE**

Thursday, June 30, 2022

9:30 AM

To receive meeting notices for the Seismic Governance Committee (SGC), subscribe through the Early Notification System at [www.lacity.org](http://www.lacity.org).

Unless otherwise notified, the SGC meets on the last Thursday of the month at 9:00 a.m. in Room 1500, City Hall East

Upon request, SGC staff will provide reasonable accommodations to enable individuals with disabilities to participate in its meetings, including access to agenda materials in alternate formats. If you have a request for accommodations, please contact Elis Lee at (213) 577-6817 or [Elis.Lee@lacity.org](mailto:Elis.Lee@lacity.org) at least two business days in advance of the SGC meeting.

**Public Notice**

An opportunity for the public to address the Committee on agenda items will be provided during the Multiple Agenda Item Comment period. A member of the public who wishes to speak on agenda item(s) shall be allowed to speak for up to one minute per item up to a total of three minutes per meeting.

The Committee will also provide an opportunity for the public to speak on general public interest items during the General Public Comment period. Each speaker shall be limited to one minute of general public comment each meeting. The Committee shall not discuss or take action relative to any general public comment.

**Telecommunication Relay Services**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. Requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act can be made by contacting contact Elis Lee at (213) 577-6817 or [Elis.Lee@lacity.org](mailto:Elis.Lee@lacity.org). For Telecommunication Relay Services for the hearing impaired, please see the information below.

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user.

\*\*\*\* SPECIAL MEETING \*\*\*\*

## SEISMIC GOVERNANCE COMMITTEE

Thursday, June 30, 2022

9:30 AM

What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service. Please visit this site for detail descriptions, <https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>.

Don't hang up! Some people hang up on TRS calls because they think the communications assistant is a telemarketer. If you hear, "Hello. This is the relay service ..." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 *et seq.* More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**SEISMIC GOVERNANCE COMMITTEE (SGC)  
BRIDGE IMPROVEMENT PROGRAM  
SPECIAL MEETING MINUTES**

**June 30, 2022**

**SGC Members in Attendance:**

Bernyce Hollins, Municipal Facilities Committee Chief, Chair (CAO)

Matias Farfan, Chief Legislative Analyst Office (CLA)

Jennifer McDowell, Office of the Mayor (Mayor)

The meeting was called to order at 9:50 a.m.

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No General Public Comment.

**Item 1**      Approval of Minutes from the June 16, 2022 meeting.

**Disposition:** Approved

**Item 2**      Seismic Governance Committee to consider a determination in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

**Disposition:** Approved as read into the record.

Meeting adjourned at 9:55 a.m.

**CITY OF LOS ANGELES**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

Date: June 16, 2022

To: Seismic Governance Committee  
Matt Szabo, City Administrative Officer, Chair  
Sharon Tso, Chief Legislative Analyst  
Jennifer McDowell, Office of the Mayor

From: Kevin Minne, P.E., Principal Civil Engineer  
Bridge Improvement Division  
Bureau of Engineering



**Subject: BRIDGE IMPROVEMENT PROGRAM TOTAL BUDGET & PROGRAM STAFFING**

**RECOMMENDATIONS**

That the Seismic Governance Committee (SGC) approve and recommend that the City Council:

- 1) Approve a Bridge Improvement Program – Seismic Bond Total Budget (BIP Seismic Budget) of \$463 million, as the new baseline program budget; and,
- 2) Instruct Bureau of Engineering (BOE) to report back annually with a revised BIP Seismic Budget.

**SUMMARY**

This report forecasts the BIP Seismic Budget at \$463 million. This budget remains the same as previously approved in 2021, however since the last report, two projects have been fully closed-out with Caltrans and have been removed from the active project listing shown below in Table One. These two projects are the Laurel Canyon BI and Riverside Dr over LA River bridges. This report also addresses future plans for the development of a new phase of the BIP to take advantage of new federal and state funding.

**BACKGROUND**

**Seismic Bond Bridge Component History**

In June 1990, the voters approved Proposition G, commonly known as the Seismic Bond Reimbursement Fund No. 608. This action authorized the City to issue \$376 million in general obligation bonds to reinforce, renovate and/or replace City-owned seismically deficient bridges and buildings (C.F. 93-0038-S1). Of this funding, \$176 million was made available for bridge projects. During the 1990s, 117 of the original 118 bridges identified as needing modification were retrofitted.

Subsequently, the Federal Highway Administration (FHWA) made grants available to cities and counties across the country to replace or rehabilitate structurally deficient or functionally obsolete bridges. In December 2000, the City Council approved the creation of the current Bridge

Improvement Program (BIP), using the remaining Prop G as leverage for the new FHWA grants. The goal of the new BIP was to establish a long term program to improve seismically deficient bridges within the jurisdiction of the City. On March 26, 2019, Council approved the closeout of Fund No. 608 (C.F. 15-0411-S2). Subsequently, the remaining Fund balance was expended on various cost related to BIP projects and the CAO closed out this Fund.

This report addresses the 59 projects included in the Seismic Bond component. Since its inception, BIP has completed 37 projects and eight have been deobligated by the City Council (CF 11-1007 on June 28, 2011). There are 14 active open projects.

**Budget Considerations**

BOE has developed the budget to deliver these projects, taking into consideration the City resources that are the City/Local match to the federal grant funds. This financial plan addresses the program needs until FY 2026 to complete the remaining projects.

There are currently 14 active open projects (see Table One) in various project phases:

- 5 projects in the Design Phase/Right-of-Way Phase
- 1 project in the Construction Phase
- 8 projects in the Post-Construction Phase

TABLE ONE - BIP Seismic Budget Summary for Active Projects

Proj.#	Project Name/Bridge #	Project Budget	Prop G, MICLA, CIEP Budget	HBP Budget	Other Sources (Prop 1B, Prop C, Metro)
	<b>Design Phase/Right-of-Way Phase</b>				
1-4	Glendale-Hyperion Complex of Bridges - 1881,1882,1883,1884 (Phase 2)	\$68,733,342	\$5,391,815	\$55,174,157	\$8,167,370
5	State St/UPRR & Busway - 1930	\$18,004,084	\$2,812,633	\$15,191,451	\$0
	<b>Construction Phase</b>				
6	Soto St/Valley - 0011	\$23,060,625	\$3,300,545	\$15,760,080	\$4,000,000
	<b>Post-Construction Phase/ Close out with Caltrans</b>				
7	First St Viaduct/ Glendale S - 0045	\$15,087,732	\$1,827,554	\$12,242,964	\$1,017,213
8	First St Viaduct/LAR River & Widening Phase III	\$5,279,325	\$3,687,225	\$1,592,100	\$0

9	N. Main St/LA River S - 1010	\$12,856,391	\$2,424,569	\$8,394,070	\$2,037,752
10	N. Spring St/Los Angeles River -0859	\$58,094,185	\$4,555,349	\$35,441,631	\$18,097,205
11 (Part of 1-4)	Red Car Pedestrian Bridge - Glendale-Hyperion Complex of Bridges(Phase 1)	\$4,799,888	\$3,599,888		\$1,200,000
12	Riverside Dr near Zoo Dr - 1298	\$18,795,980	\$2,898,175	\$15,102,819	\$794,986
13	Soto St/Mission - 0013	\$22,506,481	\$1,571,415	\$13,155,532	\$7,779,534
14	Vanowen St/Bull Creek -1361	\$3,474,557	\$584,407	\$2,890,150	\$0
	<b>Active Projects (Projects 1-14) Total:</b>	<b>\$250,692,590</b>	<b>\$32,653,575</b>	<b>\$174,944,954</b>	<b>\$36,351,827</b>
	Completed/Deobligated Projects Total:	\$210,888,537	\$35,234,594	\$139,302,117	\$36,351,827
	PROGRAM SUBTOTAL:	\$461,581,127	\$67,888,169	\$314,247,071	\$79,445,887
	Program Contingency (5% of Construction Costs)	\$1,153,031	\$1,000,000	\$153,031	
	<b>PROGRAM TOTAL:</b>	<b>\$462,734,158</b>	<b>\$68,888,169</b>	<b>\$314,400,102</b>	<b>\$79,445,887</b>

An estimated program contingency of 5% of \$23 million of construction costs (\$1.1 million) is included to address unforeseen conditions during construction and other unanticipated expenditures. The FY 2022-23 budget includes \$1 million to be allocated for BIP contingency. Any additional contingency funds needed for BIP will be requested through the HBP.

Since the FY 2021 budget report, the following two bridges have fully closed-out and have been removed from the active project list:

- Laurel Canyon BI - 1233
- Riverside Dr/Los Angeles River – 0160, 1932

Additionally, the BIP includes projects not under the purview of the SGC, including various on and off-budget pedestrian/bicycle bridges, tunnels, and other miscellaneous mobility projects involving complex coordination and/or complex grant funding. These projects generally fall under the purview of the Street and Transportation Project Oversight Committee (STPOC) which the BIP regularly reports to.

### Strategic Planning for Future Bridge Funding

As shown in this and prior reports, the BOE has been making steady progress in delivering the 59 bridges originally identified in the Seismic Bond. Our city bridges however continue to age and the City continues to evolve, putting new demands on city bridges, including how they can address the city's sustainability/resiliency, mobility, and equity goals. Additionally, new funding is

now available at the federal and state levels to assist agencies to meet these goals. As such, the BOE has initiated a bridge strategic planning effort to address these challenges. The main tasks under the strategic plan are:

- 1) To develop an annual, data-based bridge maintenance program to address bridge repairs, blight abatement, and other maintenance activities to ensure the integrity of our city bridges.
- 2) To prioritize our city bridges to compete for new federal and state funding sources and determine where new bridges may be needed to improve multi-modal mobility.
- 3) To develop grant application materials and apply for grants.

This effort builds upon a preliminary sufficiency rating analysis of city bridges which estimated a repair and replacement need of approximately \$850M. It is anticipated as we proceed through the strategic planning effort and apply for grants, the overall budget of the BIP will increase significantly.

**Program Staffing and Reallocation**

Table Two below illustrates the projected staffing needs by City Departments to complete the BIP projects. The Bureau of Contract Administration staffing allocation has been made as a dollar amount for charging authority which totals approximately three Full Time Equivalent (FTE) positions.

Table Two - BIP Staffing Projection to Program Completion:

Fiscal Year	BIP Active Projects	BOE Positions	BPW Positions	Total	BCA FTEs Only
22/23	14	9	3	12	3
23/24	12	9	3	12	3
24/25	10	9*	3	12	3
25/26	8	9*	3	12	3

\*An increase in staffing will likely be required if new grant funds are secured

BOE staff projected in FY 22-23 through FY 25-26 will be needed to work on critical projects such as the Glendale Hyperion Complex of Bridges, State St/UPRR and Busway, and Soto St/Valley Bl projects assuming no additional funding is secured for new projects. Should additional grants be secured, an increase in staffing will be required.

**CONCLUSION**

BOE will report back annually with a revised financial plan based on updated expenditures and changes to projects budgets.

*KDM/kdm*

- cc: Gary Lee Moore – City Engineer, BOE  
 Julie Sauter - BOE  
 Yolanda Chavez– CAO  
 B. Hollins/ L. Chu/E. Lee - CAO  
 M. Farfan / Matthew Shade- CLA  
 S. Gibson – BOE File: PG-1



**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: June 16, 2022

To: Seismic Governance Committee  
Matthew Szabo, City Administrative Officer, Chair  
Sharon M. Tso, Chief Legislative Analyst  
Jennifer McDowell, Office of the Mayor

From: Kevin Minne, PE, Principal Civil Engineer  
Bridge Improvement Division  
Bureau of Engineering



**Subject: Bridge Improvement Program Proposed Staffing and Salary  
Appropriations for Fiscal Year 2022-23**

**RECOMMENDATIONS:**

1. That the Seismic Governance Committee approve the staffing plan shown in Attachment A for Fiscal Year 2022-23;
2. That the Seismic Governance Committee authorize appropriations to reimburse anticipated staff costs for Fiscal Year 2022-23 for the various departments in the amount up to \$2,506,049.42 and authorize the City Administrative Office (CAO) to submit quarterly appropriations for Council consideration and approval through Construction Projects Reports; and
3. Authorize the CAO to make funding and technical adjustments, as necessary, within the approved budget authority for City staff costs.

**Background**

Program staffing for the Bridge Improvement Program (BIP) projects under the Seismic Governance Committee started at a level of 24 resolution authorities in December 2000 under Council File 00-2433. Total authorities have been reduced over time as the BIP delivered the original projects approved under the BIP Seismic Budget.

The Bureau of Engineering (BOE) analyzed the current staffing needs to support five projects in design and right of way phases, one project in the construction phase, and eight projects in the post-construction/Caltrans close-out phase, and recommends maintaining the FY 2021-22 staffing level for Fiscal Year 2022-23 as shown in Attachment A.

Based on the projected salary expenditures, an appropriation of \$2,506,049.42 is estimated to cover Fiscal Year 2022-23 staff costs for reimbursement to BOE and all support departments. The Bureau of Contract Administration staffing allocation has been made as a dollar amount for charging authority which totals approximately three

SGC

June 16, 2022

full time equivalent (FTE) positions.

### **FISCAL IMPACT STATEMENT**

Sufficient funding for the proposed Bridge Improvement Program staffing plan is contingent upon the timely receipt of funds from reimbursing agencies. Delayed reimbursements will result in departments to require an additional General Fund appropriation or incur a reserve fund loan.

*KDM/kdm*

### **Attachment A: Bridge Improvement Program Authorized Positions**

Cc: Gary Lee Moore-City Engineer  
Julie Sauter – BOE  
Y. Chavez-CAO  
M. Farfan-CLA  
B. Hollins/L. Chu/E. Lee – CAO  
S. Gibson – BOE  
File PG-1

**ATTACHMENT A: Bridge Improvement Program Authorized Positions**  
**Resolution Authorities (Council File 00-2483)**

	<b>CURRENT 2021-22</b>			<b>PROPOSED 2022-23</b>	
	<b>Bureau of Engineering</b>			<b>Bureau of Engineering</b>	
	Number	Position		Number	Position
	1	Principal Civil Engineer		1	Principal Civil Engineer
	1	Sr. Civil Engineer		1	Sr. Civil Engineer
	1	Structural Engineer		1	Structural Engineer
	2	Civil Engineer		2	Civil Engineer
	1	Civil Engr Associate IV		1	Civil Engr Associate IV
	2	Structural Engr Associate III		2	Structural Engr Associate III
	1	Sr. Administrative Clerk		1	Sr. Administrative Clerk
<b>SUBTOTAL</b>	<b>9</b>			<b>9</b>	
	<b>Board of Public Works</b>			<b>Board of Public Works</b>	
	1	Sr. Accountant II		1	Sr. Accountant II
	2	Accountant		2	Accountant
<b>SUBTOTAL</b>	<b>3</b>			<b>3</b>	
<b>TOTAL</b>	<b>12</b>			<b>12</b>	