

CRA/LA BOND OVERSIGHT COMMITTEE  
Minutes from the Regular Meeting of March 30, 2023

Members present: Yolanda Chavez, City Administrative Officer, Chair (CAO)  
Chris Espinoza, Chief Legislative Analyst (CLA)  
Steve Andrews, Office of the Mayor (Mayor)

The meeting was called to order at 1:30 pm.

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Public Comments

**DISPOSITION** No public comments

Item 1 Minutes for the regular CRA/LA BOC meeting on February 23, 2023:

**DISPOSITION** Item was approved 3-0 without discussion.

Item 2 Approval of the Economic and Workforce Development Department (EWDD) CRA/LA EBP Staffing Report for Fiscal Year 2022-23

Mr. Espinoza (CLA) inquired about the possibility of using administrative funds on department invoice processing to speed up the invoicing process, and Daysi Hernandez (EWDD) responded that such a request would need formal Council approval and that there are limited administrative funds left. Ms. Chavez (CAO) noted many departments are stretched thin with respect to their accountants, and that giving them funds for overtime to assist with our program is a possibility. Mr. Andrews (MO) asked about Recommendation #8 and Ms. Hernandez explained that it gives BOC staff flexibility to reprogram funds for the program in an efficient manner.

**DISPOSITION** No action required

Item 3 Verbal report from the Office of the City Administrative Officer on the project watchlist and discussion on expenditure strategy

Nathan Holmes (CAO) summarized the status of several EBP projects that have significant budgets. Ms. Chavez clarified that the Pio Pico Library Park project still has a funding gap and has not been put out to bid. Mr. Andrews noted any amendment to the Bond Spending Plan could take 2-3 months. Ms. Chavez asked how often BOC staff is checking on watchlist projects, and Mr. Holmes confirmed this was happening on a weekly or bi-weekly basis. Mr. Espinoza asked about the Bradley Kiosk project, and Ms. Hernandez answered that a separate operator is currently being considered so that the project can move forward more quickly.

**DISPOSITION** No action required

Item 4 Verbal report from the Chief Legislative Analyst on anticipated reprogramming needs

Oscar Ixco (CLA) provided updates on various projects, including the MEND building in CD7 and Beverly Madison project in CD13. Mr. Andrews commented on the process by which projects are deemed eligible, and noted that the original intent to preserve flexibility within eligible spending categories did not come to fruition, as only specific projects spelled out in the plan are eligible.

**DISPOSITION** No action required.

Item 5 Adjournment - Next Meeting: April 13, 2023

**DISPOSITION** No action required.

The CAO Chair adjourned the meeting at 1:02 p.m.