

**City of Los Angeles  
Proposition HHH (Prop HHH)  
Citizens Oversight Committee (COC)  
Minutes for the meeting held on:  
Friday, June 8, 2018  
2:00 PM**

**COC members in attendance:**

Miguel Santana, Chair

Tunua Thrash-Ntuk, Vice Chair

Blair Besten

Amelia Williamson

Kerry Morrison

Tiffany Boyd

The meeting was called to order at 2:05 p.m. by Miguel Santana, Chair.

**1. General Public Comment, Multiple Agenda Item Comment**

Public Comment was heard from 3 speakers:

Patricia McAllister

Claudia Oliveira

Ryan Afari

Max Le Merle

Angela Lobue

**2. Approval of the Minutes for the May 11, 2018 Meeting**

- The minutes were approved without objection.

**3. Update on Fiscal Year 2017-18 Prop HHH Bond Issuance Projects**

- Presentation by Meg Barclay, City Homeless Coordinator, and Tim Elliot, Housing and Community Investment Department (HCID).
- No action was required on this item.

**4. Consideration of Recommendations to Conduct a Proposition HHH Fee Study**

- Presentation by Meg Barclay, City Homeless Coordinator, Yolanda Chavez, Assistant City Administrative Officer (CAO), and Sean Spear, HCID.
- The COC recommended approval of the item, and forwarded the item to the Administrative Oversight Committee with the following recommendations:
  - a. Coordinate with the Housing and Community Investment Department, the City Attorney, Public Works Department's Bureau of Engineering, and Board of Public Works, Office of Accounting to initiate a study that would establish the basis for a fee charged by the City to pay for staff costs necessary to implement the Proposition HHH loan program ("Fee Study");
  - b. Work with the City Departments listed above to solicit bids and select a consultant from pre-qualified lists of eligible consultants established by the City Administrative Officer and the Economic and Workforce Development Department;

- c. Negotiate and execute a contract with the selected consultant to perform the Fee Study;
- d. Use up to \$100,000 from Proposition HHH interest proceeds for consultant costs to perform the Fee Study; and
- e. Report to the Citizens Oversight Committee, Administrative Oversight Committee, City Council and Mayor with recommendations, once the Fee Study has been completed.

**5. Discussion of Motion (Harris-Dawson – Englander) Council File 17-0090-S4**

- Presentation by Meg Barclay, City Homeless Coordinator, and Ed Gipson, HCID, with additional discussion amongst the COC members facilitated by the Chair, Miguel Santana.
- The COC forwarded the item to the Prop HHH Administrative Oversight Committee for review with the recommendation that the AOC to recommend to the City Council that it be received and filed inasmuch as no action is requested at this time.
- The COC will hold meetings between August 2018 and January 2019 on specific topics to prepare these recommendations:
  - August 2018: Procurement and Strategies to Expand the Pool of Development Partners
  - September 2018: Options for Innovative Financing Models
  - November 2018: Planning and Land Use, Including Options to Shorten the Planning Process
  - December 2018: Recess
  - January 2019: Options to Expand the Pool of General Contractors Available to Proposition HHH Developers.

**6. Consideration of Prop HHH Permanent Supportive Housing Program Proposed Guidelines for Fiscal Year 2018-19 Call for Projects**

- Presentation by Tim Elliot and Ed Gipson, HCID.
- The COC amended HCID's report to recommend that the third FY 2018-19 Call for Projects include additional guidelines to promote innovative approaches with the objective of reducing the cost per unit and increasing production of permanent supportive housing units funded with Prop HHH. The COC will hold meetings between August 2018 and January 2019 on specific topics to prepare recommendations for the third Call for Projects.
- The COC forwarded the item to the Prop HHH Administrative Oversight Committee for review with the following recommendations:
  - a. Review and approve the Proposition HHH Citizens Oversight Committee recommendations; and

- b. Recommend that the City Council approve the Housing and Community Investment Department's report as amended by the Proposition HHH Citizens Oversight Committee.

## **7. Future Agenda Items**

- a. July 2018 meeting:
  - i. The COC agreed to recess for the month of July.
- b. August 2018 meeting:
  - ii. Procurement and Strategies to Expand the Pool of Development Partners
- c. September 2018 meeting:
  - iii. Options for Innovative Financing Models
- d. November 2018 meeting:
  - iv. Planning and Land Use, Including Options to Shorten the Planning Process
- e. Other Items
  - v. New State funding sources and leveraging opportunities
  - vi. State of California No Place Like Home Program
  - vii. Engagement of sub-populations within the Homeless Community
  - viii. SB 827 and the Housing Accountability Act
  - ix. Wiggins Settlement Replacement Unit Update
  - x. Update on Board and Care Facilities – number of units in the City, using Prop HHH to convert to PSH, County MOU
  - xi. Using Prop HHH Funds to Purchase Occupied but Underutilized Buildings with Relocation Plans
  - xii. Update on the 2018 Homeless Count
  - xiii. Update on State Legislation Regarding Homelessness

## **8. Adjournment – Meeting was adjourned at 3:40 p.m.**