

NBC UNIVERSAL PROJECT REQUEST FOR BIDS SUPPLEMENTAL INFORMATION

1. The Request for Bids (RFB) document requested firms disclose relationships with NBC Universal, Inc., its subsidiaries, and/or subcontractors within the past five years. For clarity, two firms, legal representative Latham and Watkins and public affairs consultant Greer Daily, are representing NBC Universal Inc. on the project and NBC Universal's parent company is Comcast. Please provide any necessary additional disclosure as to your firm's relationship(s) now, or in the past five years, with Comcast, Latham and Watkins, and/or Greer Daily. If no additional disclosure is required, provide a negative response.
2. Page two of the RFB, No. 2, identified a deliverable consisting of a "Peer Review the Plan for Municipal Services provided by the Property Owner and provide additional analysis for years one through twenty of the Project, including, but not limited to, the impact of the project on City costs and a detailed accounting of the inputs for those costs...." To clarify, this deliverable has two parts: A peer review of the document provided by the developer and titled *Plan for Municipal Services*; and, more importantly, an independent analysis that will result in a standalone Plan for Municipal Services as required by the Local Agency Formation Commission (LAFCO) should the City proceed with the annexations. If your proposal does not reflect both the peer review and a standalone Plan for Municipal Services, submit a supplementary paragraph to clarify the approach your firm proposes for these items and their associated costs. If no additional comment is required, provide a negative response.
3. Due to a request from the developer, the City may wish to finish this project by mid to late September 2013; the Request for Bids document did not include an explicit end date. If meeting the September completion deadline would change the cost or manner in which your firm approached the project, provide a supplementary paragraph that explains the change in cost and/or approach. If the September deadline does not impact your approach or cost, provide a negative reply.
4. To facilitate the review of proposals relative to costs, complete the table below to identify the cost of each deliverable as proposed and identify whether your firm or a subcontractor (include the subcontractor's name) will perform the work. **Note that the contract will be a fixed fee contract rather than a billable hour contract, so identify the total cost for each item below rather than its hourly cost; also note that there will be no contingency amount in the contract, so include the full cost of services/deliverables.**

NBC UNIVERSAL PROJECT COST DETAIL

Name of Firm: _____

Service in Request for Bids	Cost as Proposed	Firm/Subcontractor Performing Work
No. 1, Page 2: "Peer Review of HR&A Documents..."	\$	
No. 2, Page 2: "Peer Review of Plan for Municipal Services and additional analysis for years one through twenty"		
No. 3 Page 2: "Establish a baseline for the City current costs and revenues..."		
No. 4, Page 2: "Provide an analysis of the change (Net Fiscal Surplus/Loss) to the City's baseline costs and revenues, starting in the year following the opening of the first major new theme park attraction at Universal Studios Hollywood..."		
No. 5, Page 3: "Provide in writing an explanation of all assumptions, data sources, modeling tools, and calculations necessary for City staff or a third party to validate and replicate your findings."		
Page 3: Any costs for additional analysis, including any revenue or budgetary impacts you will provide.		
Page 3: Costs for presenting your findings to the Boundary Adjustment Board, the Mayor, the Council, LAFCO, and/or other City representatives.		
Page 3: Costs not included above; include a description of the costs and the amount(s).		
TOTAL	\$	