

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI
MAYOR

June 17, 2022

Matthew W. Szabo
CITY ADMINISTRATIVE OFFICER

ASSISTANT
CITY ADMINISTRATIVE OFFICERS

PATRICIA J. HUBER
MALAIKA BILLUPS
BEN CEJA
YOLANDA CHAVEZ

RE: Release of Request for Proposal (RFP) for Broker Administrator Services for the Los Angeles Regional Contractor Development and Bonding Program (CD&BP)

Dear Prospective Proposers:

The City seeks proposals from qualified brokerage firms to assist in the administration of the City's Contractor Development and Bonding Program. The Request for Proposal (RFP) reflects the RFP timeline and details the evaluation requirements and process.

Please submit proposals, in accordance with the information in the RFP, no later than 3:00 p.m., Friday, July 8, 2022 in order to be considered.

Should you require additional information or have any questions, submit your question(s) or request(s) no later than 3:00 p.m., Tuesday, June 28, 2022 to Allan Tan, who may be contacted via email at allan.tan@lacity.org and cao.riskmgmt@lacity.org.

Sincerely,

Matthew W. Szabo
City Administrative Officer

MWS:AT